

**COUNTY OF CARTERET
BOARD OF COMMISSIONERS
REGULAR SESSION – 6:00 P.M.
ELECTRONIC MEETING
APRIL 20, 2020**

The Honorable Carteret County Board of Commissioners held their regular April 20, 2020 meeting via electronic session on Monday, April 20, 2020 at 6:00 p.m. Chairman Smith, along with Commissioners Comer, Cavanaugh, Mansfield, and Robinson, participated electronically. Commissioners Farrington and Wheatly were present in the Commissioners' Boardroom.

Others in attendance in the Commissioners' Boardroom were: County Manager Tommy Burns, Assistant County Managers Dee Meshaw and Gene Foxworth, County Clerk Rachel Hammer, County Attorney Rob Wheatly, IT Director Ray Hall, Health Director Stephanie Cannon, and Emergency Services Director Stephen Rea.

I. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE/INVOCATION

Chairman Smith called the meeting to order. All present recited the Pledge of Allegiance. Commissioner Mansfield provided the invocation.

II. CONFLICT OF INTEREST/CELL PHONE STATEMENT

Chairman Smith called for any conflicts of interest by the Board and asked that all cell phones be turned off.

III. ADOPTION OF AGENDA

Chairman Smith noted that item VIIa. Upset Bid Offer needed to be added to the agenda, with Mr. Burns presenting.

Commissioner Comer asked that item six on the Consent Agenda be removed.

Motion: Commissioner Robinson made a motion to adopt the amended agenda; seconded by Commissioner Cavanaugh. **Motion carried unanimously.**

The agenda was as follows:

**CARTERET COUNTY
BOARD OF COMMISSIONERS
ELECTRONIC MEETING
APRIL 20, 2020
6:00 P.M.**

- I. Meeting Called to Order/Pledge of Allegiance/Invocation
- II. Conflict of Interest/Cell Phone Statement

Chairman Smith
Chairman Smith

III. Adoption of the Agenda

Chairman Smith
Board

IV. Consent Agenda

1. Approval of Minutes
 - a. March 10, 2020
 - b. March 16, 2020
 - c. March 24, 2020
 - d. March 31, 2020
2. Tax Releases/Refunds/Collector's Report
 - a. Tax Releases Under \$100
 - b. Tax Releases Over \$100
 - c. Tax Refunds Under \$100
 - d. Tax Refunds Over \$100
 - e. Tax Collector's Monthly Report
 - f. NCVTS Motor Vehicle Refund Report
3. Approval of Budget Amendment for Hurricanes Florence & Dorian: \$81,940
4. Approval of Addition to Rules of Procedure for Commissioner Meetings Outlining Electronic Method Procedures
5. Approval of COVID-19 FEMA Resolution for Request of Reimbursement
- ~~6. Approval of Proclamation Declaring April 19-25, 2020 as National Library Week (item removed as amended)~~
7. Request to Accept Funding – Agreement Addendum #619 COVID-19 Crisis Response & Approval of Corresponding Budget Amendment: \$83,161
8. Approval of Budget Amendment in Support of the Community College for Repairs to Joslyn Hall Roof: \$97,600
9. Approval of \$82,000 Budget Amendment Releasing Otway Fire & EMS Reserve Funds for Repairs to the Building Caused by Hurricane Florence

V. Public Comment

VI. Update from Health Department

Stephanie Cannon

VII. Update: South River EMS

Stephen Rea

VIIa. Upset Bid Offer (added as amended)

Tommy Burns

VIII. Manager's Report

Tommy Burns

IX. Appointments

Board

- Juvenile Crime Prevention Council ("JCPC")

X. Commissioners' Comment

Board

XI. Adjournment

IV. CONSENT AGENDA

Motion: Commissioner Farrington made a motion to adopt the consent agenda as amended; seconded by Commissioner Cavanaugh. **Motion carried unanimously.**

The Consent Agenda was as follows:

1. Approval of March 10, March 16, March 24, March 31 Minutes
2. Tax Releases/Refunds/Collector's Report
 - a. Tax Releases Under \$100

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RELEASE LESS THAN 100.00

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Year	Roll Typ	Taxbill Number	Parc Roll	Name Id Number	Name	Total Adjustment
2016	P	56383	P	525171	DAVID NEWSOM	94.16
2016	P	201387	P	494836	LEE BERTLEY MERRION	1.80
2016	P	201387	P	494836	LEE BERTLEY MERRION	3.16
2017	P	112159	P	494836	LEE BERTLEY MERRION	1.70
2017	P	112159	P	494836	LEE BERTLEY MERRION	2.89
2018	P	211588	P	528648	MATT O'CONNELL	65.66
2017	P	124701	P	528648	MATT O'CONNELL	65.66
2017	P	111260	P	205080	WILLIAM J SR ETUX TERESA ORTON	65.90
2016	P	54116	P	205080	WILLIAM J SR ETUX TERESA ORTON	67.47
2017	P	118719	P	205080	WILLIAM J SR ETUX TERESA ORTON	66.33
2015	P	181510	P	521815	DRAGONFLY PARASAIL CONSULTATIO	29.97
2015	P	118150	P	521815	DRAGONFLY PARASAIL CONSULTATIO	25.23
2019	P	125242	P	147234	DAVID ETUX PATRICIA HORTON	25.03
2016	P	59280	P	147234	DAVID ETUX PATRICIA HORTON	27.60
2018	P	215170	P	147234	DAVID ETUX PATRICIA HORTON	10.20
2017	P	126242	P	147234	DAVID ETUX PATRICIA HORTON	15.00
2016	P	59280	P	147234	DAVID ETUX PATRICIA HORTON	15.00
2018	P	200115	P	333687	GREGORY SCOTT VOSS	9.44
2017	P	110711	P	333687	GREGORY SCOTT VOSS	5.47
2018	P	214145	P	493995	FRANCES ETVIR JAMES MEYERHOLTZ	17.29
2018	P	214145	P	493995	FRANCES ETVIR JAMES MEYERHOLTZ	15.00
2009	P	24752	P	278008	RITA JANE RIGGS TAYLOR	5.00
2009	P	24752	P	278008	RITA JANE RIGGS TAYLOR	10.00
2009	P	24752	P	278008	RITA JANE RIGGS TAYLOR	10.00
2018	P	201744	P	517093	CHARLIE LYNN HONEYCUTT	49.21
2015	P	108686	P	70876	DAVID KELLY ROBINSON	1.52
2015	P	108686	P	70876	DAVID KELLY ROBINSON	1.06
2014	P	631636	P	10521	ALWYN H ETUX BONNIE KING	12.18
2016	P	631636	P	10521	ALWYN H ETUX BONNIE KING	13.22
2016	P	134992	P	10521	ALWYN H ETUX BONNIE KING	13.22
2017	P	251937	P	10521	ALWYN H ETUX BONNIE KING	13.20
2018	P	429222	P	203743	BONNIE JEAN KING	25.12
2015	P	112997	P	502903	JENNIFER M WILLIAMS	39.42
2014	P	98617	P	502903	JENNIFER M WILLIAMS	40.71
2013	P	89424	P	502903	JENNIFER M WILLIAMS	37.20
2012	P	93462	P	502903	JENNIFER M WILLIAMS	39.05
2011	P	292470	P	502903	JENNIFER M WILLIAMS	15.00
2010	P	55748	P	502903	JENNIFER M WILLIAMS	15.00
2009	P	28453	P	502903	JENNIFER M WILLIAMS	10.00
2018	P	112997	P	502903	JENNIFER M WILLIAMS	10.00
2014	P	98617	P	502903	JENNIFER M WILLIAMS	10.00
2013	P	89424	P	502903	JENNIFER M WILLIAMS	10.00
2012	P	93462	P	502903	JENNIFER M WILLIAMS	10.00
2011	P	292470	P	502903	JENNIFER M WILLIAMS	10.00
2010	P	55748	P	502903	JENNIFER M WILLIAMS	10.00
2009	P	28453	P	502903	JENNIFER M WILLIAMS	43.83
2008	P	63848	P	502903	JENNIFER M WILLIAMS	

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RELEASE LESS THAN 100.00

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Year	Roll Typ	Taxbill Number	Parc Roll	Name Id Number	Name	Total Adjustment
2008	P	63848	P	502903	JENNIFER M WILLIAMS	10.00
2016	P	204047	P	519558	JOSEPH TODD FORTIN	28.57
2017	P	115202	P	519558	JOSEPH TODD FORTIN	27.46
2016	P	50106	P	519558	JOSEPH TODD FORTIN	31.36
2017	P	292470	P	458281	PONTIAC PLYWOOD INC	42.94
2017	P	292470	P	458281	PONTIAC PLYWOOD INC	133.69
2018	P	469861	P	458281	PONTIAC PLYWOOD INC	133.69
2012	P	85656	P	54087	RICHARD L BROADSTREET D/B/A	9.00
2012	P	85656	P	54087	RICHARD L BROADSTREET D/B/A	2.34
2012	P	85656	P	54087	RICHARD L BROADSTREET D/B/A	4.5
2012	P	85656	P	54087	RICHARD L BROADSTREET D/B/A	25.20
2012	P	85656	P	54087	RICHARD L BROADSTREET D/B/A	2.07
FINAL TOTALS						1,178.11
TOTAL						

*** END OF REPORT ***

b. Tax Releases Over \$100

04/01/20 09:19:53

RELEASE OVER 100.00

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Name Id Number	Name	Total Adjustment	Comment
No records in query report.			
*** END OF REPORT ***			

c. Tax Refunds Under \$100

04/01/20 01:30:00

Refunds to be Issued by Finance Office - \$100.00 and Under

Remit To:	Refund	Address	City	St Zip Code	TransNo Reference
BALFANE, CAROL	94.28	137 MAIN BLVD	NEWPORT	NC 28557	0 2018 P 0000087
BECK, JOHN A ETUX JUDY	7.81	1637 SMITH FARM RD	LEXINGTON	NC 27292	2262222 2019 P 0016971
BORDEN, RICHARD W JR ETAL	65.71	222 CLAYTON DR	NEWPORT	NC 28570	0 2018 R 741504923896000
CALLIE G DANIELS	15.71	330 GOODWIN RIDGE ROAD	CEDAR ISLAND	NC 28820	2262616 2019 R 6405.02.09.3069000
CANNON, ADAM GRAY	7.38	1613 MEADOW DRIVE	MOREHEAD CITY	NC 28557	2262701 2018 R 7317.01.15.6861088
CARLILE, MARY	52.00	101 SNOW GOOSE LANE	NEWPORT	NC 28570	0 2018 R 630503013126000
CHENE, ROGER ETUX CORRIE	18.00	2228 WATERFORD DR	WINTHERVILLE	NC 28590	2263636 2019 R 5395.04.06.7208000
CONSTANT MULCH & MATERIALS	7.81	5515 HWY 34	NEWPORT	NC 28570	2263475 2019 R 5385.02.70.9884000
COLBERT, MICHAEL LYNN	88.50	112 GREEN TREE LN	NEWPORT	NC 28570	2262345 2019 P 0046494
CORROR, DAVID MARION	10.48	2212 OXFORD ROAD	RALEIGH	NC 27608	2263333 2019 P 0029279
CURTIS SHERAFER	30.59	OVER PAYMENT CHECK 4497	CAPE CARTERET	NC 28584	2263672 2019 R 6348.10.25.5977000
DEBRA WHALEY ATTORNEY AT	27.38	LAW 301 COMMERCE AVE STE 102	MOREHEAD CITY	NC 28557	2262630 2019 R 5383.07.79.2732002
EDWARD L JONES	24.94	OVER PAYMENT CHECK 5399	MOREHEAD CITY	NC 28557	2263678 2019 R 6366.01.49.0888000
FISHEL, SIDNEY AGOSTON	19.15	4910 LESLIE LANE	EMERALD ISLE	NC 28594	2262647 2019 R 6304.16.93.6285000
FREEDOM MORTGAGE	19.15	207 PLEASANT VALLEY AVE STE 3	MT LAUREL	NJ 08054	2262513 2019 R 7319.09.09.1076000
FREY, CRAIG MATTHEW	67.62	1215 CHAMPION DR	MOREHEAD CITY	NC 28557	0 2015 P 0036005
GARCIA, TIMOTHY RYAN L/T	7.40	225 COTTONTAIL RUN	NEWPORT	NC 28570	2263447 2019 R 6316.04.92.3969000
HARR, TIMOTHY J	87.26	111 WHEAT DR	CLAYTON	NC 27920	2262878 2019 P 0013880

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Refunds to be Issued by Finance Office - \$100.00 and Under

Remit To:	Address	City	St Zip Code	TransNo	Reference
Refund					
HARVICK, ANDREW RAY	1016 MIZELLE LANE OVERPAYMENT STURGIS	RALEIGH	NC 27614	2263593	2019 P 0042048
HENDERSON, JERRY L ETUX TERRY	675 BROADVIEW CIRCLE OVER PAYMENT CHECK 1051	EAST LIVERPOOL	OH 439204276	2262891	2019 R 7348.02.88.6932000
HONEYCUTT, CHARLIE LYNN	12491 BUFFALO RD OVERPAYMENT DEBT SETOFF	CLAYTON	NC 27527	2263307	2017 P 0027527
HORTON, DAVID ETUX PATRICIA	314 SNOW GOOSE LN M/H DOUBLE BILLED	NEWPORT	NC 285708071	2262879	2019 P 9066197
HORTON, DAVID ETUX PATRICIA	314 SNOW GOOSE LN M/H DOUBLE BILLED	NEWPORT	NC 285708071	2262880	2019 P 9066197
HORTON, DAVID ETUX PATRICIA	314 SNOW GOOSE LN M/H DOUBLE BILLED	NEWPORT	NC 285708071	2262881	2017 P 9066197
HORTON, DAVID ETUX PATRICIA	314 SNOW GOOSE LN M/H DOUBLE BILLED	NEWPORT	NC 285708071	2262883	2016 P 9066197
HUDOCK, DAVID NICHOLAS	412 CAPE EMERALD LOOP OVERPAYMENT DEBT SETOFF	EMERALD ISLE	NC 28594	2262741	2018 P 0033669
JONES, FRED D ETUX ELLA MAE	267 CANTON ST OVERPAYMENT CHECK 19053843340	NEWPORT	NC 28570	2263546	2019 R 6346.01.46.5623000
KENWORTHY, WILLIAM JUDSON	109 HOLLY LANE BOAT DOUBLE BILLED	BEAUFORT	NC 28516	2263192	2019 P 0046218
KING, ALWYN H ETUX BONNIE	121 S HANOVERS ST M/H DOUBLE BILLED	CARLISLE	PA 17013	2263193	2014 R 6305.04.52.1564000
KING, ALWYN H ETUX BONNIE	121 S HANOVERS ST M/H DOUBLE BILLED	CARLISLE	PA 17013	2263194	2015 R 6305.04.52.1564000
KING, ALWYN H ETUX BONNIE	121 S HANOVERS ST M/H DOUBLE BILLED	CARLISLE	PA 17013	2263195	2016 R 6305.04.52.1564000
KING, ALWYN H ETUX BONNIE	121 S HANOVERS ST M/H DOUBLE BILLED	CARLISLE	PA 17013	2263196	2017 R 6305.04.52.1564000
KING, BONNIE JEAN	4075 LINGLESTOWN RD #342 M/H DOUBLE BILLED	HARRISBURG	PA 171121020	2263197	2018 R 6305.04.52.1564000
KING, BONNIE JEAN	4075 LINGLESTOWN RD #342 M/H DOUBLE BILLED	HARRISBURG	PA 171121020	2263198	2019 R 6305.04.52.1564000
KNOTT, ARCHIE LEE JR	304 REECE AVE APT C OVER PAYMENT CHECK 1360	RANDLEMAN	NC 27317	2263385	2019 P 0038091
LANCASTER, BONNIE	388 LANCASTER RD OVERPAYMENT CHECK 14226	PIKEVILLE	NC 27863	2262615	2013 P 0021640

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Refunds to be Issued by Finance Office - \$100.00 and Under

Remit To:	Address	City	St Zip Code	TransNo	Reference
Refund					
LEWIS, WILLIE F	2283 MILL CREEK RD OVER PAYMENT CHECK 2082	NEWPORT	NC 28570	2262743	2019 R 6378.00.40.9147000
LYNCH & EATHMAN, L.L.F	PO BOX 30515 OVER PAYMENT CHECK 3316	RALEIGH	NC 27622	2262410	2019 R 6385.16.62.1708000
LYNCH & EATHMAN, L.L.F	PO BOX 30515 OVER PAYMENT CHECK 3312	RALEIGH	NC 27622	2262413	2019 R 6385.16.72.9689000
MALONE, GERALD	1243 QUAKER WAY AVE M/H SOLD	KERNERSVILLE	NC 27284	2263337	2019 P 0530276
MASSITA, STEVEN ROBERT	2230 MILL CREEK ROAD ALREADY PAID	NEWPORT	NC 28570	0	2016 P 0944511
MESSER, MARTY A ETUX ANGELA	512 PEARSON CIRCLE OVERPAYMENT CHECK 0006947744	NEWPORT	NC 28570	2262505	2019 R 6339.16.72.9848000
PACE, ELDRIDGE V ETUX LINDA	233 TRACEWAY DOUBLE BILLED	SANFORD	NC 27330	2262339	2019 R 6334.06.28.6506000
PACE, ELDRIDGE V ETUX LINDA	233 TRACEWAY DOUBLE BILLED	SANFORD	NC 27330	2262341	2018 R 6334.06.28.6506000
PACE, ELDRIDGE V ETUX LINDA	233 TRACEWAY DOUBLE BILLED	SANFORD	NC 27330	2262342	2017 R 6334.06.28.6506000
PACE, ELDRIDGE V ETUX LINDA	233 TRACEWAY DOUBLE BILLED	SANFORD	NC 27330	2262343	2016 R 6334.06.28.6506000
PACE, ELDRIDGE V ETUX LINDA	233 TRACEWAY DOUBLE BILLED	SANFORD	NC 27330	2262344	2015 R 6334.06.28.6506000
PEDNEAU, MICHAEL ALEXANDER	4804 FAIRFIELD RD OVER PAYMENT CHECK 1041	NEW HILL	NC 27562	2262765	2019 P 0046380
POWELL CHRISTOPHER SHAWN	106 OSPREY CT ALREADY PAID	NEWPORT	NC 28570	0	2017 P 0036475
RICHARD A BAULCH	PO BOX 246 OVER PAYMENT CHECK 1777	SPRONK	NY 119720246	2263663	2019 R 5385.00.73.6966000
ROSE, CLARENCE T ETUX REGINA	112 WILD MAGNOLIA DRIVE PERSONAL PROPERTY DOUBLE BILL	BEAUFORT	NC 28516	2262877	2019 R 7315.11.57.2319000
ROSE, LESLIE R	293 BAYVIEW DRIVE OVER PAYMENT CHECK 11807	HARKERS ISLAND	NC 28531	2262228	2019 R 7335.15.63.7696000
SIMPSON, LILA H ETAL SWANN	2668 BROAD STREET OVERPAYMENT STURGIS	BEAUFORT	SC 299026343	2263582	2019 R 6376.15.72.0581000
SMITH, THOMAS ALAN	6308 WINDY RIDGE CT DOUBLE BILLED	RALEIGH	NC 27606	2263191	2019 P 0530846

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Refunds to be Issued by Finance Office - \$100.00 and Under

Remit To:	Address	City	St Zip Code	TransNo	Reference
Refund					
STUBBS & PERDUE PA	PO BOX 1654 OVERPAYMENT CHECK 52800	NEW BERN	NC 28563	2262214	2019 R 6375.08.87.4673000
T. CHAD WOODALL	2000 SHAW RD OVER PAYMENT CHECK 2222	DURHAM	NC 27704	2263523	2019 R 7305.07.68.3671000
TAYLOR, JOSEPH ELLIOT	PO BOX 31 ALREADY PAID	SEA LEVEL	NC 28577	0	2017 P 0034963
WILLIAMS, DIANA	3308 BLENHEIM PL NW PAID TWICE STURGIS	WILSON	NC 27896	0	2019 P0041887
WILLIAMS, HAROLD	3308 BYENHEIM PLACE OVERPAYMENT STURGIS	WILSON	NC 27896	2263357	2019 P 0040199
WILSON, DONALD W ETUX	8317 CROWDER RD OVER PAYMENT CHECK 1012	RALEIGH	NC 276038728	2262230	2019 R 6385.16.92.0690126
FINAL TOTALS					
TOTAL	1,864.07				

* * * END OF REPORT * * *

d. Tax Refunds Over \$100

04/01/20 00:30:00		Refunds to be Issued by Finance Office - Over \$100.00					PAGE
Remit To:	Refund	Address	City	St	Zip Code	Reference	
	DAUGHERTY, ALLYSON	1760 JOSHUA NEWBORN RD	SNOW HILL	NC	28560	2018 P 0043122	
	118.26	ALREADY PAID					
	FLORES, MARK D ETUX TARA E	616 EDGEWOOD AVENUE	NEWPORT	NC	28570	2019 R 6347.02.66.4826	
	139.50	VA EXEMPTION					
	FLORES, MARK D ETUX TARA E	616 EDGEWOOD AVENUE	NEWPORT	NC	28570	2018 R 6347.02.66.4826	
	139.50	VA EXEMPTION					
	GILLIKIN LAND DEVELOPMENT LLC	107 GLOUCESTER COURT	NEWPORT	NC	28570	2019 R 6326.04.92.9723	
	180.00	S/W ADJUSTMENT/VACANT LAND					
	JANECKE, DAVID A	788 STAPLEFORD TRACE	PRATTVILLE	AL	36066	2019 R 649402697311000	
	232.86	PAID TWICE STURGIS					
	JONES, TERESA DIANE	1804 CALICO DR	MOREHEAD CITY	NC	28557	2017 P 0023692	
	109.00	ALREADY PAID					
	MADES, ROBERT KEITH ETAL	1471 MERRIMON ROAD	BEAUFORT	NC	28516	2018 R 730506390922000	
	131.00	ALREADY PAID					
	MORAN, JAMES S ETUX PEGGY E	3201 COUNTRY CLUB ROAD	MOREHEAD CITY	NC	28557	2019 R 6376.07.67.1753	
	165.00	S/W ADJUSTMENT					
	NET RETAIL PARTNERS LLC	4409 CITY OF OAKS WYND	RALEIGH	NC	27612	2019 P 0048563	
	175.53	SOLD BOAT					
	RIGGS, MARGARET TAYLOR	PO BOX 323	SMYRNA	NC	28579	2017 R 734702575981000	
	312.00	ALREADY PAID					
	ROSS, JAMES	2316 SHORE DRIVE	MOREHEAD CITY	NC	28557	2018 R 638705253264000	
	196.51	ALREADY PAID					
	WASTERVAL, JOHN E ETUX SANDRA	604 TRACE DRIVE	WILMINGTON	NC	284117326	2019 R 6490.01.37.2609	
	165.00	S/W ADJUSTMENT/ONLY DOCK					
	FINAL TOTALS						
	TOTAL	2,044.16					
	*** END OF REPORT ***						

e. Tax Collector's Monthly Report

Carteret County Tax Department

Appraisal: (252) 728-8485
 Personal Property: (252) 728-8535
 Business Personal: (252) 728-8483
 Collections: (252) 728-8525
 Mapping/GIS: (252) 728-8490



Sarah T. Davis
 Tax Administrator
 Tel: (252) 728-8535
 Fax: (252) 728-8588
 CC Payments Online or by Phone
www.carteretcountytax.com
 1-888-544-9433

Memorandum

To: Board of Commissioners
 Tommy Burns

From: Sarah Davis
 Tax Administrator

Re: BOC monthly collections report

Date: April 1, 2020

Attached is the monthly collection's report to the Board of Commissioners as required by North Carolina General Statute 105-350. No action is required by the Board. It is presented for information purposes only. The collection report shows the total levy, collection, and unpaid balance for each year of the past ten years, beginning with 2009 and coming forward to 2019. This report is presented each month in your agenda package. The total collections for the ten years are \$667,154,100.82. The unpaid balance outstanding for the 10 year period is \$8,081,692.50 including deferred taxes. The Tax Department will continue to pursue collection of unpaid taxes as authorized by North Carolina Statutes.

ACS TAX COLLECTION SYSTEM
04/01/2020 10:24:31

BOC MONTHLY REPORT

CARTERET COUNTY
TC650R PAGE 1

Typ Bill	Year	Property Number	Dist	Twn	Sch	Special Districts	User Codes	Deferred	Defer	MV
			Code			1 2 3 4 5 6 7 8 9	1 2 3 4 5 6 7 8 9	Flag	Inelig	Batch
***** Totals for Tax year 2008										
# of Properties Processed 144,222										
Total TAX Spec Asmt Deferred CB Deferred Interest Fees										
Original Balances	54,275,640.20	51,222,930.51	2,383,295.00	198,232.09	0.00	458,426.17	32,756.43			
Total Adjustments	681,403.98	456,084.73	39,564.24	198,232.09	0.00	453,674.16	44,768.81			
Total Collections	53,584,881.58	50,764,121.83	2,322,316.78	0.00	0.00	4,752.01	464.70			
Unpaid Balances	9,354.64	2,723.95	1,413.98	0.00	0.00					
***** Totals for Tax year 2009										
# of Properties Processed 143,265										
Total TAX Spec Asmt Deferred CB Deferred Interest Fees										
Original Balances	54,948,854.30	51,809,907.51	2,372,968.00	193,267.34	0.00	548,922.60	23,788.85			
Total Adjustments	293,467.70	184,904.70	27,687.42	193,267.34	0.00	502,598.67	12,391.75			
Total Collections	54,459,889.27	51,882,351.52	2,339,909.44	0.00	0.00	46,323.93	1,150.96			
Unpaid Balances	95,497.33	42,651.29	5,371.15	0.00	0.00					
***** Totals for Tax year 2010										
# of Properties Processed 143,838										
Total TAX Spec Asmt Deferred CB Deferred Interest Fees										
Original Balances	55,564,673.04	52,424,638.58	2,351,053.00	229,599.63	0.00	534,956.07	24,425.76			
Total Adjustments	311,349.72	70,438.27	22,747.25	227,888.51	0.00	484,722.73	9,724.31			
Total Collections	55,144,067.65	52,303,075.58	2,321,405.88	1,711.12	0.00	50,233.34	997.73			
Unpaid Balances	109,255.67	51,124.73	6,899.87	0.00	0.00					
***** Totals for Tax year 2011										
# of Properties Processed 144,282										
Total TAX Spec Asmt Deferred CB Deferred Interest Fees										
Original Balances	56,054,751.56	52,936,189.46	2,320,555.00	225,239.96	0.00	547,674.55	25,092.59			
Total Adjustments	375,076.51	150,326.09	14,210.73	224,660.27	0.00	440,339.33	37,510.05			
Total Collections	55,432,656.27	52,658,610.21	2,295,616.99	579.69	0.00	107,335.22	1,603.12			
Unpaid Balances	246,918.78	127,253.16	10,727.28	0.00	0.00					
***** Totals for Tax year 2012										
# of Properties Processed 144,824										
Total TAX Spec Asmt Deferred CB Deferred Interest Fees										
Original Balances	55,148,220.72	51,997,993.51	2,359,242.00	218,866.12	0.00	544,175.99	27,943.10			
Total Adjustments	359,898.79	117,067.36	31,579.38	217,258.56	0.00		6,006.51			

ACS TAX COLLECTION SYSTEM
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BOC MONTHLY REPORT

CARTERET COUNTY
TC650R PAGE 2

Typ Bill	Year	Property Number	Dist	Twn	Sch	Special Districts	User Codes	Deferred	Defer	MV
			Code			1 2 3 4 5 6 7 8 9	1 2 3 4 5 6 7 8 9	Flag	Inelig	Batch
Total Collections 54,481,007.12 51,719,069.87 2,309,362.07 944.57 0.00 419,886.38 31,744.23										
Unpaid Balances 307,314.81 161,886.28 18,300.65 662.99 0.00 124,289.61 2,205.38										
***** Totals for Tax year 2013										
# of Properties Processed 112,175										
Total TAX Spec Asmt Deferred CB Deferred Interest Fees										
Original Balances	54,020,293.57	50,733,057.05	2,554,465.00	226,299.73	0.00	481,921.65	23,850.08			
Total Adjustments	124,110.30	31,908.31	31,867.86	5,189.77	0.00		2,885.54			
Total Collections	53,365,181.42	50,475,399.68	2,496,374.52	1,464.92	0.00	367,317.68	24,624.62			
Unpaid Balances	531,001.85	165,749.16	26,222.62	222,345.10	0.00	114,603.97	2,081.00			
***** Totals for Tax year 2014										
# of Properties Processed 68,381										
Total TAX Spec Asmt Deferred CB Deferred Interest Fees										
Original Balances	56,614,246.59	53,325,792.31	2,585,290.00	234,876.44	0.00	443,988.96	24,307.88			
Total Adjustments	261,720.81	2,748.04	30,285.99	232,019.25	0.00		3,308.47			
Total Collections	56,012,949.23	53,136,024.95	2,517,907.17	2,272.98	0.00	331,960.83	24,783.30			
Unpaid Balances	339,576.55	187,019.32	37,116.84	582.21	0.00	112,025.13	2,833.05			
***** Totals for Tax year 2015										
# of Properties Processed 74,037										
Total TAX Spec Asmt Deferred CB Deferred Interest Fees										
Original Balances	55,843,717.68	51,122,449.39	3,841,944.00	423,473.95	0.00	411,153.23	44,697.11			
Total Adjustments	819,564.43	128,320.23	267,897.83	418,713.18	0.00		4,632.19			
Total Collections	54,605,101.62	50,757,576.86	3,516,886.29	4,760.77	0.00	290,955.30	34,928.30			
Unpaid Balances	419,051.79	236,552.30	57,159.88	0.00	0.00	120,197.93	5,141.68			
***** Totals for Tax year 2016										
# of Properties Processed 78,522										
Total TAX Spec Asmt Deferred CB Deferred Interest Fees										
Original Balances	57,566,530.45	52,998,419.93	3,626,613.00	450,647.88	0.00	417,203.91	73,645.73			
Total Adjustments	384,704.63	235,388.00	39,973.89	1,065.81	0.00		17,160.49			
Total Collections	56,149,135.90	52,348,964.15	3,474,201.32	4,809.49	0.00	279,489.45	46,671.49			
Unpaid Balances	1,032,689.92	359,066.78	70,800.68	455,294.25	0.00	137,714.46	9,813.75			
***** Totals for Tax year 2017										
# of Properties Processed 79,452										
Total TAX Spec Asmt Deferred CB Deferred Interest Fees										

ACS TAX COLLECTION SYSTEM
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BOC MONTHLY REPORT

CARTERET COUNTY
TC650R PAGE 3

Typ Bill	Year	Property Number	Dist	Twn	Sch	Special Districts	User Codes	Deferred	Defer	MV
			Code			1 2 3 4 5 6 7 8 9	1 2 3 4 5 6 7 8 9	Flag	Inelig	Batch
Original Balances 58,926,880.01 54,088,967.10 3,924,321.00 465,172.13 0.00 346,035.71 101,390.07										
Total Adjustments 426,461.31 258,761.74 127,197.04 2,296.45 0.00 214,647.16 55,980.73										
Total Collections 57,316,903.68 53,347,122.61 3,697,138.39 2,014.79 0.00 131,388.55 7,203.26										
Unpaid Balances 1,183,521.02 483,082.75 99,985.57 461,860.89 0.00										
***** Totals for Tax year 2018										
# of Properties Processed 78,627										
Total TAX Spec Asmt Deferred CB Deferred Interest Fees										
Original Balances	59,968,326.93	55,341,527.56	3,833,304.00	486,352.01	0.00	290,943.36	16,200.00			
Total Adjustments	162,645.39	121,540.51	39,973.89	1,065.81	0.00		65.11			
Total Collections	58,407,057.37	54,845,954.31	3,655,609.57	2,276.97	0.00	183,707.38	9,509.14			
Unpaid Balances	1,398,624.17	674,032.67	127,720.54	483,009.23	0.00	107,235.98	6,625.75			
***** Totals for Tax year 2019										
# of Properties Processed 79,897										
Total TAX Spec Asmt Deferred CB Deferred Interest Fees										
Original Balances	60,947,882.82	56,481,324.44	3,827,731.00	485,872.13	0.00	152,983.25				
Total Adjustments	343,726.98	362,885.54	40,573.75	167.69	0.00					
Total Collections	58,195,269.87	54,577,669.77	3,542,864.98	529.59	0.00	74,205.53				
Unpaid Balances	2,408,885.97	1,600,669.13	244,264.27	485,174.85	0.00	78,777.72				

North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 4/1/2020 11:27:39 AM

DERRICKSON, NANCY FRAZIER	DERRICKSON, NANCY FRAZIER	4307 WARD DR	MOREHEAD CITY, NC 28557	Proration	0020160081	CHB4027	Refund Generated due to proration on Bill #0020160081-2018-2018-0000-00	Tag Surrender	03/09/2020	9010	Tax	(\$1.62)	\$0.00	(\$1.62)	
										25	Tax	(\$0.47)	\$0.00	(\$0.47)	
										17	Tax	(\$0.34)	\$0.00	(\$0.34)	
														Refund	\$2.43
DUNN, PEGGY COX	DUNN, PEGGY COX	5027 WATERS EDGE DR	GRIFTON, NC 28530	Proration	0042402025	FAB7118	Refund Generated due to proration on Bill #0042402025-2018-2018-0000-00	Tag Surrender	03/10/2020	9010	Tax	(\$54.67)	\$0.00	(\$54.67)	
										1354	Tax	(\$59.68)	\$0.00	(\$59.68)	
										99	Tax	(\$1.76)	\$0.00	(\$1.76)	
														Refund	\$26.11
EHRESMAN, ALBERT	EHRESMAN, ALBERT	818 SAND HILLS DR	NEWPORT, NC 28570	Proration	0047125483	PH247F	Refund Generated due to proration on Bill #0047125483-2018-2018-0000-00	Vehicle Sold	03/25/2020	9010	Tax	(\$6.14)	\$0.00	(\$6.14)	
										1480	Tax	(\$6.21)	\$0.00	(\$6.21)	
														Refund	\$11.35
ELLIOTT, DAVID DENVER	ELLIOTT, DAVID DENVER	301 DEER TRL	EMERALD ISLE, NC 28594	Proration	0028456468	3A3979	Refund Generated due to proration on Bill #0028456468-2019-2019-0000-00	Tag Surrender	03/16/2020	9010	Tax	(\$4.24)	\$0.00	(\$4.24)	
										1556	Tax	(\$2.12)	\$0.00	(\$2.12)	
														Refund	\$2.36
ENGELHARD, DAVID EDWARD	ENGELHARD, DAVID EDWARD	215 LESLIE LYNNE ROCHELLE DR	MOREHEAD CITY, NC 28557	Proration	0049972267	TAV7217	Refund Generated due to proration on Bill #0049972267-2019-2019-0000-00	Tag Surrender	03/13/2020	9010	Tax	(\$8.17)	\$0.00	(\$8.17)	
										1351	Tax	(\$10.01)	\$0.00	(\$10.01)	
														Refund	\$18.18
FERTALL, WILLIAM MICHAEL	FERTALL, WILLIAM MICHAEL	801 LORD GRANVILLE DR	MOREHEAD CITY, NC 28557	Adjustment < \$100	0052454280	CM14462	Refund Generated due to adjustment on Bill #0052454280-2019-2019-0000-00	Over Assessment	03/19/2020	9010	Tax	(\$44.21)	\$0.00	(\$44.21)	
										32	Tax	(\$9.52)	\$0.00	(\$9.52)	
														Refund	\$53.83
FETTEROLF, ROBERT WILLIAM	FETTEROLF, ROBERT WILLIAM	5331 HIGHWAY 24 E	NEWPORT, NC 28570	Proration	0018789486	NY29433	Refund Generated due to proration on Bill #0018789486-2018-2018-0000-00	Tag Surrender	03/20/2020	9010	Tax	(\$2.35)	\$0.00	(\$2.35)	
										1568	Tax	(\$0.38)	\$0.00	(\$0.38)	
										37	Tax	(\$0.45)	\$0.00	(\$0.45)	
										19	Tax	(\$0.38)	\$0.00	(\$0.38)	
														Refund	\$3.56
FINDEISEN, RANDY WEST	FINDEISEN, RANDY WEST	112 ASH ST	CEDAR POINT, NC 28584	Proration	0051608921	RAK2680	Refund Generated due to proration on Bill #0051608921-2019-2019-0000-00	Tag Surrender	03/10/2020	9010	Tax	(\$52.12)	\$0.00	(\$52.12)	
										1561	Tax	(\$15.55)	\$0.00	(\$15.55)	
										37	Tax	(\$10.08)	\$0.00	(\$10.08)	
										19	Tax	(\$8.41)	\$0.00	(\$8.41)	
														Refund	\$86.16
HARTMAN, ANGELA RAE	HARTMAN, ANGELA RAE	350 RED BARN RD LOT 112	NEWPORT, NC 28570	Proration	0006687054	DH5689	Refund Generated due to proration on Bill #0006687054-2018-2018-0000-00	Tag Surrender	03/19/2020	9010	Tax	(\$4.55)	\$0.00	(\$4.55)	
										31	Tax	(\$0.59)	\$0.00	(\$0.59)	
										48	Tax	(\$0.59)	\$0.00	(\$0.59)	
														Refund	\$5.73

North Carolina Vehicle Tax System														
NCVTS Pending Refund report														
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HINSON, CONRAD CONLEY JR	HINSON, CONRAD CONLEY JR	VICK, RICHARD DEAN	311 ARENDELL ST	APT 204	MOREHEAD CITY, NC 28557	Proration	0041548145	FCZ3452	Refund Generated due to proration on Bill #0041548145-2019-2019-0000-00	Tag Surrender	03/06/2020	9010 Tax (\$8.53)	\$0.00	(\$8.53)
												1351 Tax (\$9.97)	\$0.00	(\$9.97)
														Refund \$18.96
HORNER, RICHARD PAUL	HORNER, RICHARD PAUL		1909 WESTBROOK DR		WILSON, NC 27896	Proration	0051960387	PMZ1866	Refund Generated due to proration on Bill #0051960387-2019-2019-0000-00	Tag Surrender	03/04/2020	9010 Tax (\$40.78)	\$0.00	(\$40.78)
												1656 Tax (\$20.36)	\$0.00	(\$20.36)
														Refund \$61.17
HOWARD, BARRY EUGENE	HOWARD, BARRY EUGENE		PO BOX 6479	APT 512	EMERALD ISLE, NC 28654	Proration	0092858082	0221CF	Refund Generated due to proration on Bill #0092858082-2019-2019-0000-00	Tag Surrender	03/05/2020	9010 Tax (\$25.06)	\$0.00	(\$25.06)
												1656 Tax (\$12.54)	\$0.00	(\$12.54)
														Refund \$37.62
JOHNER, WILLIAM CARL II	JOHNER, WILLIAM CARL II		233 WINDHAMMER W		EMERALD ISLE, NC 28654	Adjustment < \$100	0050434745	HOV2578	Refund Generated due to adjustment on Bill #0050434745-2019-2019-0000-00	Military	03/03/2020	9010 Tax (\$22.28)	\$0.00	(\$22.28)
												1656 Tax (\$11.13)	\$0.00	(\$11.13)
														Refund \$33.39
LAWSON, HEATHER MICHELLE	LAWSON, HEATHER MICHELLE		801 ATLANTIC BEACH CAUSEWAY UNIT 106		ATLANTIC BEACH, NC 28512	Proration	0042161073	XXRB418	Refund Generated due to proration on Bill #0042161073-2019-2019-0000-00	Tag Surrender	03/02/2020	9010 Tax (\$5.79)	\$0.00	(\$5.79)
												1352 Tax (\$3.06)	\$0.00	(\$3.06)
														Refund \$8.87
LEYLAND, THOMAS CHARLES	LEYLAND, THOMAS CHARLES		2256 EMERALD DR		EMERALD ISLE, NC 28654	Proration	0044702063	FKR5533	Refund Generated due to proration on Bill #0044702063-2019-2019-0000-00	Tag Surrender	03/05/2020	9010 Tax (\$43.87)	\$0.00	(\$43.87)
												1656 Tax (\$21.94)	\$0.00	(\$21.94)
														Refund \$65.81
LIVENSWOOD, NORMAN BLACKWELL JR	LIVENSWOOD, NORMAN BLACKWELL JR		PO BOX 2326		ATLANTIC BEACH, NC 28512	Proration	0001081054	ALF4443	Refund Generated due to proration on Bill #0001081054-2019-2019-0000-00	Tag Surrender	03/12/2020	9010 Tax (\$13.27)	\$0.00	(\$13.27)
												1352 Tax (\$7.71)	\$0.00	(\$7.71)
														Refund \$20.98
MARONEY, WILLIAM ANGUS	MARONEY, WILLIAM ANGUS		555 FINE VALLEY DR		MOREHEAD CITY, NC 28557	Adjustment < \$100	0042521781	PHR738	Refund Generated due to adjustment on Bill #0042521781-2019-2019-0000-00	Military	03/06/2020	9010 Tax (\$75.48)	\$0.00	(\$75.48)
												32 Tax (\$16.43)	\$0.00	(\$16.43)
														Refund \$91.91
MAYS, ROGER WILLIS	MAYS, ROGER WILLIS	MAYS, VIRGINIA LUTHER	216 ROCHELLE DR		MOREHEAD CITY, NC 28557	Proration	0010773281	CDZ3825	Refund Generated due to proration on Bill #0010773281-2019-2019-0000-00	Tag Surrender	03/16/2020	9010 Tax (\$34.54)	\$0.00	(\$34.54)
												1351 Tax (\$42.39)	\$0.00	(\$42.39)
														Refund \$76.97
MORRIS, PHILLIP DARYL	MORRIS, PHILLIP DARYL		204 GREEN DOLPHIN ST		MOREHEAD CITY, NC 28557	Proration	0036673434	EKB1600	Refund Generated due to proration on Bill #0036673434-2019-2019-0000-00	Tag Surrender	03/02/2020	9010 Tax (\$8.76)	\$0.00	(\$8.76)
												1556 Tax (\$4.86)	\$0.00	(\$4.86)
														Refund \$13.64
MORRIS, PHILLIP DARYL	MORRIS, PHILLIP DARYL		204 GREEN DOLPHIN ST		MOREHEAD CITY, NC 28557	Proration	0052000556	HIH9070	Refund Generated due to proration on Bill #0052000556-2019-2019-0000-00	Tag Surrender	03/02/2020	9010 Tax (\$136.39)	\$0.00	(\$136.39)
												30 Tax (\$22.50)	\$0.00	(\$22.50)
												62 Tax (\$8.90)	\$0.00	(\$8.90)
														Refund \$167.18

North Carolina Vehicle Tax System														
NCVTS Pending Refund report														
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COHAM, ANDREW MACK	COHAM, ANDREW MACK	COHAM, ELIZABETH POLING	259 SANDHILLS DR		NEWPORT, NC 28570	Proration	0014406216	ZSD6595	Refund Generated due to proration on Bill #0014406216-2019-2019-0000-00	Tag Surrender	03/09/2020	9010 Tax (\$10.26)	\$0.00	(\$10.26)
												35 Tax (\$2.58)	\$0.00	(\$2.58)
														Refund \$12.84
PEARSON, RONALD GENE	PEARSON, RONALD GENE		4621 CLOVE MEADOW CT		RALEIGH, NC 27604	Adjustment < \$100	0052111851	BH45126	Refund Generated due to adjustment on Bill #0052111851-2019-2019-0000-00	Situs error	03/19/2020	9010 Tax \$0.00	\$0.00	\$0.00
												1263 Tax (\$2.73)	\$0.00	(\$2.73)
												1480 Tax (\$17.64)	\$0.00	(\$17.64)
												94 Tax (\$0.79)	\$0.00	(\$0.79)
														Refund \$7.12
POPP, RENA LYNN	POPP, RENA LYNN		10217 CORRIE DR		EMERALD ISLE, NC 28654	Adjustment < \$100	0051638513	HFT2394	Refund Generated due to adjustment on Bill #0051638513-2019-2019-0000-00	Situs error	03/11/2020	9010 Tax \$0.00	\$0.00	\$0.00
												1480 Tax (\$23.07)	\$0.00	(\$23.07)
												1656 Tax (\$10.39)	\$0.00	(\$10.39)
														Refund \$13.26
RIVERA, ANTHONY	RIVERA, ANTHONY	RIVERA, AMY STARNES	124 LAKE ARTHUR DR		NEWPORT, NC 28570	Proration	0016794299	DAM8482	Refund Generated due to proration on Bill #0016794299-2019-2019-0000-00	Tag Surrender	03/18/2020	9010 Tax (\$9.98)	\$0.00	(\$9.98)
												1658 Tax (\$1.61)	\$0.00	(\$1.61)
												37 Tax (\$1.93)	\$0.00	(\$1.93)
												19 Tax (\$1.01)	\$0.00	(\$1.01)
														Refund \$15.13
RIVERA, REYNALDO	RIVERA, REYNALDO		3603 PLANTATION RD		MOREHEAD CITY, NC 28557	Proration	0042739311	PJY5125	Refund Generated due to proration on Bill #0042739311-2019-2019-0000-00	Tag Surrender	03/05/2020	9010 Tax (\$1.41)	\$0.00	(\$1.41)
												30 Tax (\$0.23)	\$0.00	(\$0.23)
												50 Tax (\$0.09)	\$0.00	(\$0.09)
														Refund \$1.73
SEEK, CHANDLER DAVID	SEEK, CHANDLER DAVID		900 OLD FASHIONED WAY 33		NEWPORT, NC 28570	Adjustment < \$100	0090895448	PKX4903	Refund Generated due to adjustment on Bill #0090895448-2019-2019-0000-00	Military	03/31/2020	9010 Tax (\$30.97)	\$0.00	(\$30.97)
												1453 Tax (\$34.66)	\$0.00	(\$34.66)
														Refund \$65.63
BIKONDE, WALTER FREDERICK	BIKONDE, WALTER FREDERICK		127 HICKS AVE		NEWPORT, NC 28570	Adjustment < \$100	0052506839	HFT2860	Refund Generated due to adjustment on Bill #0052506839-2019-2019-0000-00	Military	03/31/2020	9010 Tax (\$18.41)	\$0.00	(\$18.41)
												31 Tax (\$2.59)	\$0.00	(\$2.59)
												48 Tax (\$2.50)	\$0.00	(\$2.50)
														Refund \$24.41
SMITH, DEVON MAXTON	SMITH, DEVON MAXTON	SMITH, CATHY MILLER	404 OCEAN SPRAY DR		CEDAR POINT, NC 28584	Proration	0013468809	BM83551	Refund Generated due to proration on Bill #0013468809-2019-2019-0000-00	Tag Surrender	03/12/2020	9010 Tax (\$0.09)	\$0.01	(\$0.10)
												37 Tax (\$0.02)	\$0.00	(\$0.02)
												19 Tax (\$0.01)	\$0.00	(\$0.01)
														Refund \$0.19
SMITH, GEORGE PATE	SMITH, GEORGE PATE		410 QUAILRIDGE CT		CAPE CARPENTER, NC 28584	Adjustment < \$100	0051894890	CL14476	Refund Generated due to adjustment on Bill #0051894890-2019-2019-0000-00	Other Assessment	03/03/2020	9010 Tax (\$5.21)	\$0.00	(\$5.21)
												1460 Tax (\$6.00)	\$0.00	(\$6.00)

North Carolina Vehicle Tax System														
NCVTS Pending Refund report														
Report Date 4/1/2020 11:27:39 AM														
TANNER, CATHERINE FAYE	TANNER, CATHERINE FAYE		148 MUNDEN FARM RD		NEWPORT, NC 28570	Proration	0041319541	FDE1038	2019-0000-00 Refund Generated due to proration on Bill #0041319541-2019-2019-0000-00	Vehicle Sold	03/26/2020	9010 Tax (\$3.09)	\$0.00	(\$3.09)
												32 Tax (\$0.67)	\$0.00	(\$0.67)
														Refund \$3.76
														Refund Total \$1496.30

3. Approval of Budget Amendment for Hurricanes Florence & Dorian: \$81,940

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
Assistant County Manager
Finance Department



Tel: (252) 728-8410
Fax: (252) 728-0133
deem@carteretcountync.gov
www.carteretcountync.gov

To: Board of Commissioners
From: Dee Meshaw, Assistant County Manager Finance
Date: April 20, 2020
Subject: Hurricanes Florence and Dorian Budget Amendment

Attached for your consideration is an \$81,590 budget amendment appropriating FEMA revenue and insurance proceeds related to Hurricanes Florence and Dorian. The related expenses are debris and buildings maintenance. Approval of the attached budget amendment is recommended.

Carteret County**Budget Amendment****Fiscal Year 2019-2020****Department:** Solid Waste**Date:** 4/20/2020**Justification:** Appropriate funding for Hurricanes Dorian and Florence expenses

Fund		Description	Account Number	Increase
General Fund	Revenues	FEMA Hurricane Dorian	110.30.3472.302	3,040
		FEMA Hurricane Florence	110.30.3472.301	60,000
		Insurance Proceeds Dorian	110.00.3472.851	18,550
		Total Increase in Revenues		81,590
	Expenditures	Hurricane Dorian Debris	110.30.4724.44004	60,000
		Hurricane Florence Debris	110.30.4724.44003	3,040
		Hurricane Dorian Supplies	110.10.4330.21000	350
		Building Maintenance	110.00.4260.35000	18,550
		Total Increase Expenditures		81,940

Approval Chairman, Board of Commissioners _____

Date: _____

4. Approval of Addition to Rules of Procedure for Commissioner Meetings Outlining Electronic Procedures

ADDENDUM TO RULES OF PROCEDURE FOR ELECTRONIC MEETINGS OF CARTERET COUNTY BOARD OF COMMISSIONERS

The Carteret County Board of Commissioners recognizes that Article 33C of Chapter 143 of the North Carolina General Statutes contemplates that official meetings of public bodies, such as the Carteret County Board of Commissioners may take place by electronic means. §143-318.10(d) of the North Carolina General Statutes states that an official meeting "means a meeting, assembly, or gathering together at any time or place or the simultaneous communication by conference telephone or other electronic means of a majority of the members of a public body for the purpose of conducting hearings, participating in deliberations, or voting upon or otherwise transacting the public business within the jurisdiction, real or apparent, of the public body."

The Rules of Procedure of the Carteret County Board of Commissioners are hereby amended as may be necessary to provide for such remote participation.

1. Meetings to Which These Rules Apply

These Rules of Procedure for Electronic Meetings ("Electronic Rules") shall apply only to meetings of the Carteret County Board of Commissioners, and not to any other public bodies existing under the authority of Carteret County. The Electronic Rules are supplemental to any Rules of Procedure approved by the Carteret County Board of Commissioners for its meetings. Electronic Meetings can take place for any regular, special, or emergency meeting of the Carteret County Board of Commissioners, subject to the conditions governing the use of Electronic Meetings.

2. Conditions Necessary for Electronic Meetings

The Carteret County Board of Commissioners agrees that Electronic Meetings will only be permitted when any of the following entities declare that a state of emergency or a disaster exists in an area including Carteret County: the Federal Government of the United States of America; the Government of the State of North Carolina through the Governor or the State of North Carolina or other method permitted by Chapter 166A of the North Carolina General Statutes; or the Carteret County Board of Commissioners or the Chairman thereof. The state of emergency declaration or disaster declaration must be related to a distinct event that reasonable persons can agree directly affects the County of Carteret.

3. Definition of an Electronic Meeting

An Electronic Meeting is any meeting where one or more members of the Carteret County Board of Commissioners participates through telephonic communication, or a telecommunications application which allows simultaneous communication by multiple parties, or other similar means that allows the members of the Carteret County Board of Commissioners to hold a meeting without all members being physically present in the same room.

4. Notice of Electronic Meeting

If an Electronic Meeting is necessary, a public notice of the Electronic Meeting shall be sent as part of any notice required by North Carolina General Statutes §143-318.12. The public notice, in addition to the information required by North Carolina General Statutes §143-318.12, shall provide:

- a. The location of the physical meeting; and
- b. The location of where a member of the public, member of the media, or others, may listen to the Electronic Meeting in accordance with § 143-318.13 of the North Carolina General Statutes.

The notice shall be provided in the manner required by Article 33C of Chapter 143 of the North Carolina General Statutes. If the Electronic Meeting is being used for any part of a regular meeting that is on the meeting schedule adopted by the Carteret County Board of Commissioners, then the information required above shall be provided in a separate notice to be provided in accordance with Article 33C of Chapter 143 of the North Carolina General Statutes. Any notice provided may also be posted on the County of Carteret's bulletin board, website and social media accounts, if possible.

5. Quorum

Commissioners present in person or electronically, shall be included in the calculation for determining if a quorum exists of the Carteret County Board of Commissioners. If a County Commissioner who participates electronically withdraws from the meeting, the rest of the meeting may be completed provided there is still a quorum of the Carteret County Board of Commissioners present either in person or electronically. Any Commissioner withdrawing from the meeting shall no longer be included for purposes of the quorum calculation.

6. Process of Opening Meeting

Immediately prior to opening the meeting, the Chairman or Vice Chairman, or other presiding officer shall communicate with the Commissioner(s) who is (are) participating electronically and ensure that he/she is prepared to go forward. From that time forward until the adjournment of the meeting, the communication line or application shall be kept open. At the start of the meeting, the Chairman or Vice Chairman, or presiding official shall state which Commissioners are participating electronically.

7. Voting and Discussion

Commissioners present for the meeting through electronic means are eligible to vote for all items considered by the Carteret County Board of Commissioners during the meeting. Also, a Commissioner voting must indicate verbally with a "yes," "no," "yea," "nay," such that the Clerk to the Board or her designee may record the vote. Prior to taking a vote on any issue, the Chairman, or other presiding officer shall inquire of the Commissioners participating electronically if he or she has been able to adequately monitor the discussion,

including comments from the public, if any, and shall allow those Commissioners to make any comments he or she desires, if they chose to not avail himself or herself of the opportunity to discuss the matter before the vote. However, it is the responsibility of the Commissioner to gain the attention of the Chairman or the presiding officer in order to be recognized for discussion. A Commissioner attending through electronic means that withdraws from the meeting without being excused from further attendance shall not be considered an affirmative vote on items before the Board of Commissioners. If a Commissioner attending through electronic means becomes disconnected from the meeting, the Commissioner will not be counted as an affirmative or negative vote.

8. Minutes

The minutes of the meeting shall designate the name of each Commissioner who participated electronically, the nature of the electronic communication, and the duration of the Commissioner's participation.

ADOPTED this the 20th day of April 2020.

William H. Smith, Chairman

Rachel Hammer
Clerk to the Board

5. Approval of COVID-19 FEMA Resolution for Request of Reimbursement

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
Assistant County Manager
Finance Department



Tel: (252) 728-8410
Fax: (252) 728-0133
deem@carteretcountync.gov
www.carteretcountync.gov

To: Board of Commissioners
From: Dee Meshaw, Assistant County Manager Finance
Date: April 20, 2020
Subject: COVID-19 FEMA Resolution

Attached for your consideration is a resolution required by FEMA for the County to request reimbursement from FEMA for COVID-19 expenses. Approval of the attached resolution is recommended.

DESIGNATION OF APPLICANT'S AGENT AND APPLICANT ASSURANCES FOR PUBLIC ASSISTANCE

ORGANIZATION NAME (HEREAFTER NAMED ORGANIZATION) Carteret County, NC	
PRIMARY AGENT	SECONDARY AGENT
AGENT'S NAME Kelly Woodruff	AGENT'S NAME Ashley Bennett
ORGANIZATION Carteret County	ORGANIZATION Carteret County
OFFICIAL POSITION Accounting Services Supervisor	OFFICIAL POSITION Purchasing Agent
MAILING ADDRESS 302 Courthouse Square Attn: Finance Dept	MAILING ADDRESS 302 Courthouse Square Attn: Finance Dept
CITY, STATE, ZIP Beaufort, NC, 28516	CITY, STATE, ZIP Beaufort, NC, 28516
DAYTIME TELEPHONE (252)728-8410	DAYTIME TELEPHONE (252)728-8410
FACSIMILE NUMBER (252)728-0133	FACSIMILE NUMBER (252)728-0133
PAGER OR CELLULAR NUMBER	PAGER OR CELLULAR NUMBER
THE ABOVE PRIMARY AND SECONDARY AGENTS ARE HEREBY AUTHORIZED TO EXECUTE AND FILE APPLICATION FOR PUBLIC ASSISTANCE ON BEHALF OF THE ORGANIZATION FOR THE PURPOSE OF OBTAINING CERTAIN STATE AND FEDERAL FINANCIAL ASSISTANCE UNDER THE ROBERT T. STAFFORD DISASTER RELIEF & EMERGENCY ASSISTANCE ACT, (PUBLIC LAW 93-288 AS AMENDED) OR OTHERWISE AVAILABLE. THIS AGENT IS AUTHORIZED TO REPRESENT AND ACT FOR THE ORGANIZATION IN ALL DEALINGS WITH THE STATE OF NORTH CAROLINA AND THE FEDERAL EMERGENCY MANAGEMENT AGENCY FOR MATTER PERTAINING TO SUCH DISASTER ASSISTANCE REQUIRED BY THE AGREEMENTS AND ASSURANCES PRINTED ON THE REVERSE SIDE HEREOF.	
CHIEF FINANCIAL OFFICER	CERTIFYING OFFICIAL
NAME Dee Meshaw	OFFICIAL'S NAME Rachel Hammer
ORGANIZATION Carteret County	ORGANIZATION Carteret County
OFFICIAL POSITION Finance Director/Assistant County Manager	OFFICIAL POSITION Clerk to County Commissioners
MAILING ADDRESS 302 Courthouse Square Attn: Finance Dept	MAILING ADDRESS 302 Courthouse Square
CITY, STATE, ZIP Beaufort, NC, 28516	CITY, STATE, ZIP Beaufort, NC, 28516
DAYTIME TELEPHONE (252)728-8410	DAYTIME TELEPHONE (252)728-8450
FACSIMILE NUMBER (252)728-0133	FACSIMILE NUMBER
PAGER OR CELLULAR NUMBER	PAGER OR CELLULAR NUMBER
APPLICANT'S STATE COGNIZANT AGENCY FOR SINGLE AUDIT PURPOSES (IF A COGNIZANT AGENCY IS NOT ASSIGNED, PLEASE INDICATE):	
APPLICANT'S FISCAL YEAR (FY) START	MONTH: 7 DAY: 01
APPLICANT'S FEDERAL EMPLOYER'S IDENTIFICATION NUMBER	56 - 6001522
APPLICANT'S STATE PAYEE IDENTIFICATION NUMBER	
CERTIFYING OFFICIAL'S SIGNATURE	

ATTACHMENT D (PAGE 1 OF 2)

APPLICANT ASSURANCES

- The applicant hereby assures and certifies that he will comply with the FEMA regulations, policies, guidelines and requirements including OMB's Circulars No. A-95 and A-102, and 48 C.F.R. 74-4, as they relate to the application, acceptance and use of Federal funds for this Federally-assisted project. Also, the Applicant gives assurance and certifies with respect to and as a condition for the grant that:
1. It possesses legal authority to apply for the grant, and to finance and construct the proposed facilities; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
 2. It will comply with the provisions of Executive Order 11988, relating to Floodplain Management and Executive Order 11990, relating to Protection of Wetlands.
 3. It will have sufficient funds available to meet the non-Federal share of the cost for construction projects. Sufficient funds will be available when construction is completed to assure effective operation and maintenance of the facility for the purpose constructed.
 4. It will not enter into a construction contract(s) for the project or undertake other activities until the conditions of the grant program(s) have been met.
 5. It will provide and maintain competent and adequate architectural engineering supervision and inspection at the construction site to insure that the completed work conforms with the approved plans and specifications; that it will furnish progress reports and such other information as the Federal grantor agency may need.
 6. It will operate and maintain the facility in accordance with the minimum standards as may be required or prescribed by the applicable Federal, State and local agencies for the maintenance and operation of such facilities.
 7. It will give the grantor agency and the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.
 8. It will require the facility to be designed to comply with the "American Standard Specifications for Making Buildings and Facilities Accessible to, and Usable by the Physically Handicapped," Number A117.1-1961, as modified (4) CFR 101-17-7031. The applicant will be responsible for conducting inspections to insure compliance with these specifications by the contractor.
 9. It will cause work on the project to be commenced within a reasonable time after receipt of notification from the approving Federal agency that funds have been approved and will see that work on the project will be prosecuted to completion with reasonable diligence.
 10. It will not dispose of or encumber its title or other interests in the site and facilities during the period of Federal interest or while the Government holds bonds, whichever is the longer.
 11. It agrees to comply with Section 311, P.L. 93-288 and with Title VI of the Civil Rights Act of 1964 (P.L. 83-552) and in accordance with Title VI of the Act, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement. If any real property or structure is provided or improved with the aid of Federal financial assistance extended to the Applicant, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.
 12. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
 13. It will comply with the requirements of Title III and Title III of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and Federally assisted programs.
 14. It will comply with all requirements imposed by the Federal grantor agency concerning special requirements of law, program requirements, and other administrative requirements approved in accordance with OMB Circular A-102, P.L. 93-288 as amended, and applicable Federal Regulations.
 15. It will comply with the provisions of the Hatch Act which limit the political activity of employees.
 16. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, as they apply to hospital and educational institution employees of State and local governments.
 17. (To the best of his knowledge and belief) the disaster relief work described on each Federal Emergency Management Agency (FEMA) Project Application for which Federal financial assistance is requested is eligible in accordance with the criteria contained in 44 Code of Federal Regulations, Part 206, and applicable FEMA Handbooks.
 18. The emergency or disaster relief work therein described for which Federal Assistance is requested hereunder does not or will not duplicate benefits received for the same loss from another source.
 19. It will (1) provide without cost to the United States all lands, easements and rights-of-way necessary for accomplishments of the approved work; (2) hold and save the United States free from damages due to the approved work or Federal funding.
 20. This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, reimbursements, advances, contracts, property, discounts of other Federal financial assistance extended after the date hereof to the Applicant by FEMA, that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the applicant, its successors, transferees, and assignees, and the person or persons whose signatures appear on the reverse as authorized to sign this assurance on behalf of the applicant.
 21. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1973. Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Director, Federal Emergency Management Agency as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.
 22. It will comply with the insurance requirements of Section 314, PL 93-288, to obtain and maintain any other insurance as may be reasonable, adequate, and necessary to protect against further loss to any property which was replaced, restored, repaired, or constructed with this assistance.
 23. It will defer funding of any projects involving flexible funding until FEMA makes a favorable environmental clearance, if this is required.
 24. It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966, as amended, (16 U.S.C. 470), Executive Order 11593, and the Archeological and Historic Preservation Act of 1966 (16 U.S.C. 469a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.
 25. It will, for any repairs or construction financed herewith, comply with applicable standards of safety, decency and sanitation and in conformity with applicable codes, specifications and standards; and, will evaluate the natural hazards in areas in which the proceeds of the grant or loan are to be used and take appropriate action to mitigate such hazards, including safe land use and construction practices.

STATE ASSURANCES

The State agrees to take any necessary action within State capabilities to require compliance with these assurances and agreements by the applicant or to assume responsibility to the Federal government for any deficiencies not resolved to the satisfaction of the Regional Director.

6. ~~Approval of Proclamation Declaring April 19-25, 2020 as National Library Week~~
(item removed as amended)
7. Request to Accept Funding – Agreement Addendum #619 COVID-19 Crisis Response & Approval of Corresponding Budget Amendment: \$83,161

CARTERET COUNTY DEPARTMENT OF HUMAN SERVICES

Cindy P. Holman
 Consolidated Human Services Director
 cindy.holman@carteretcountync.gov



Clinton W. Lewis
 DSS Director
 Consolidated Human Services Deputy Director
 clint.lewis@carteretcountync.gov
 Stephanie M. Cannon, MPA
 Health Director
 Consolidated Human Services Deputy Director
 stephanie.cannon@carteretcountync.gov

To: Carteret County Board of Commissioners
 Carteret County Human Services Board

From: Stephanie Cannon
 Health Director

Date: April 13, 2020

Subject: Request to Accept Funding – Agreement Addendum #619 COVID-19 Crisis Response
 \$83,161

The Division of Public Health, Public Health Preparedness & Response Branch, is allocating funds made available by the Centers for Disease Control and Prevention to carry out surveillance, epidemiology, laboratory capacity, infection control, mitigation, communications, and other preparedness and response activities. Agreement Addendum 619 will provide funding in the amount of \$83,161.

We request the Board's approval to accept this funding. A copy of the budget amendment and Agreement Addendum are attached. Should you have any questions, please contact me.

**Division of Public Health
 Agreement Addendum
 FY 19-20**

Page 1 of 6

Carteret County Health Department
 Local Health Department Legal Name

619 COVID-19 Crisis Response
 Activity Number and Description

01/20/2020 – 05/31/2020
 Service Period

02/01/2020 – 06/30/2020
 Payment Period

☒ Original Agreement Addendum
☐ Agreement Addendum Revision # _____

Epidemiology / PH Preparedness & Response
 DPH Section / Branch Name

Wayne Mixon, (919) 546-1831
 wayne.mixon@dhhs.nc.gov
 DPH Program Contact
 (name, phone number, and email)

DPH Program Signature _____ Date _____
 (only required for a negotiable agreement addendum)

I. Background:

On March 6, 2020, the President of the United States signed into law the Coronavirus Preparedness and Response Supplemental Appropriations Act, 2020 (P.L. 116-123) (Coronavirus Supplemental). This Act provides funding to prevent, prepare for, and respond to Coronavirus Disease 2019 (COVID-19).

To support governmental public health emergency response to COVID-19, the Centers for Disease Control and Prevention (CDC) has activated CDC-RFA-TP18-1802 Cooperative Agreement for Emergency Response: Public Health Crisis Response (www.cdc.gov/phpr/readiness/funding-crisis.htm). CDC is awarding funding, totaling \$569,822,380, under Components A and B to eligible jurisdictions that are on the approved but unfunded (ABU) list for CDC-RFA-TP18-1802 to provide resources to prevent, prepare for, and respond to COVID-19. This funding is intended for state, local, territorial, and tribal health departments to carry out surveillance, epidemiology, laboratory capacity, infection control, mitigation, communications, and other preparedness and response activities. These funds are in addition to funds CDC previously awarded to select jurisdictions for COVID-19 response activities.

The Division of Public Health (DPH), Public Health Preparedness & Response (PHP&R) Branch, is making an allocation of these funds available to all local health departments through the "CDC-RFA-TP18-1802, Cooperative Agreement for Emergency Response: Public Health Crisis Response, COVID-19 Crisis Response Cooperative Agreement – Components A and B Supplemental Funding" to carry out surveillance, epidemiology, laboratory capacity, infection control, mitigation, communications, and other preparedness and response activities.

Stephanie Cannon
 Health Director Signature

(use blue ink)

Date

04/13/2020

Local Health Department to complete:
 (If follow-up information is needed by DPH)

LHD program contact name:
 Phone number with area code:
 Email address:

Kimi Davis
 252-728-8550 x 5744
 kimd@carteretcountync.gov

Signature on this page signifies you have read and accepted all pages of this document.

Revised July 2017

- II. Purpose:**
This Activity is for the Local Health Department to work to prevent, prepare for, and respond to Coronavirus Disease 2019 (COVID-19) by carrying out surveillance, epidemiology, laboratory capacity, infection control, mitigation, communications, and other preparedness and response activities.
- III. Scope of Work and Deliverables:**
All of the activities the Local Health Department performs under this Agreement Addenda shall be informed by the NC DHHS COVID-19 Guidance for Health Care Providers and Local Health Departments.¹ The Local Health Department (LHD) shall:
1. Implement and scale-up laboratory testing and data collection to enable identification and tracking of COVID-19 cases in the community with emphasis placed on priority populations as defined in NC DHHS guidance² to include health care workers, first responders, persons in high-risk congregate settings, and persons at a higher risk of severe illness, and immediate implementation of real-time reporting to PHP&R. This shall be accomplished by conducting one or more of the following activities:
 - a. Expand testing access in the community with a focus on persons who may expose vulnerable people.
 - b. Conducting surveillance to identify cases, report case data in a timely manner, identify contacts, characterize disease transmission, and track relevant epidemiologic characteristics including hospitalization and death.
 - c. Conducting surveillance to monitor virologic and disease activity in the community and healthcare settings, with emphasis on expanding contact tracing for high risk populations using traditional and non-traditional methods.
 - d. Implementing routine and enhanced surveillance to support the science base that informs public health interventions that mitigate the impact of COVID-19, including understanding of clinical characteristics; infection prevention and control practices; and other mitigation requirements.
 - e. Establishing or enhancing core epidemiological activities to support response such as risk assessment, case classification, analysis, visualization, and reporting.
 - f. Conduct surveillance to monitor disruption in the community caused by COVID-19 and related mitigation activities (e.g., school closures and cancellation of mass gatherings).
 - g. Conduct surveillance to monitor disruption in healthcare systems caused by COVID-19 (e.g., shortages of personal protective equipment).
 2. Write a brief COVID-19 community intervention implementation plan and upload it by May 31, 2020 to the COVID-19/Agreement Addendum/County Submissions/CountyName folder at <https://ncconnect.sharepoint.com/sites/phpr/SitePages/PCForums.aspx>. The naming convention for this plan shall be, "CountyName-Community Plan" (for example: Wake-Community Plan).
This plan shall describe how the LHD will achieve the response's three mitigation goals: 1) Slow transmission of disease, 2) Minimize morbidity and mortality, and 3) Preserve healthcare, workforce, and infrastructure functions and minimize social and economic impacts. The LHD shall use its

¹ <https://www.ncdhhs.gov/divisions/public-health/covid19/covid-19-guidance#all-guidance-for-health-care-providers-and-local-health-departments>

² <https://files.nc.gov/ncdhhs/documents/files/covid-19/COVID-19-Provider-Guidance-Final.pdf>

Revised August 2018

- current Pan Flu Plan as a template and create a COVID-19 Community Intervention Implementation Plan that shall address how the LHD will accomplish the following tasks, with emphasis on addressing high-risk congregate settings such as long-term care facilities, homeless shelters, correctional facilities, and migrant farmworker camps:
- a. Minimize potential spread and reduce morbidity and mortality of COVID-19 in communities.
 - b. Plan and adapt for disruption caused by community spread and implement interventions to prevent further spread.
 - c. Ensure healthcare system response is an integrated part of community interventions.
 - d. Ensure integration of community mitigation interventions with health system preparedness and response plans and interventions.
 3. Summarize the LHD's COVID-19 community intervention implementation plan into a COVID-19 community intervention executive summary and upload it by May 31, 2020 to the COVID-19/Agreement Addendum/County Submissions/CountyName folder at <https://ncconnect.sharepoint.com/sites/phpr/SitePages/PCForums.aspx>. The naming convention for this executive summary shall be, "CountyName-Executive Summary" (For example: Wake-Executive Summary).
This executive summary shall describe a brief statement of the problems or proposals covered, background information, analysis and conclusions regarding how the LHD will meet the response's three mitigation goals: 1) Slow transmission of disease, 2) Minimize morbidity and mortality, and 3) Preserve healthcare, workforce, and infrastructure functions and minimize social and economic impacts.
 4. Identify and address additional response needs through one or more of the allowable activities from the list of Domains and Categories below, with examples of such activities provided in Appendix 2 of the attached "CDC-RFA-TP18-1802, Cooperative Agreement for Emergency Response: Public Health Crisis Response, COVID-19 Crisis Response Cooperative Agreement - Components A and B Supplemental Funding Interim Guidance" document dated March 15, 2020 ("CDC Interim Guidance document"):
 - a. Domain 1: Incident Management for Early Crisis Response.
 - i. Emergency Operations and Coordination
 - ii. Responder Safety and Health
 - iii. Identification of Vulnerable Populations
 - b. Domain 2: Jurisdictional Recovery.
 - c. Domain 3: Information Management.
 - i. Information Sharing, with emphasis on infection control policies and proper use of personal protective equipment (PPE)
 - ii. Emergency Public Information and Warning and Risk Communication, with emphasis on expanding communications and public education campaigns including digital platforms and call lines
 - d. Domain 4: Countermeasures and Mitigation.
 - i. Nonpharmaceutical Interventions
 - ii. Quarantine and Isolation Support, with emphasis on isolation and quarantine of identified cases in high risk populations
 - iii. Distribution and Use of Medical Materiel

- e. Domain 5: Surge Management.
 - i. Surge Staffing
 - ii. Public Health Coordination with Healthcare Systems
 - iii. Infection Control
- f. Domain 6: Biosurveillance.
 - i. Public Health Surveillance and Real-time Reporting
 - ii. Public Health Laboratory Testing, Equipment, Supplies and Shipping
 - iii. Data Management

IV. Performance Measures/Reporting Requirements:

The Local Health Department shall:

1. Provide data as requested by PHP&R that supports reporting the performance measures and deliverables from the CDC-RFA-TP18-1802, Cooperative Agreement for Emergency Response: Public Health Crisis Response, COVID-19 Crisis Response Cooperative Agreement - Components A and B Supplemental Funding. The CDC will determine the essential data elements by April 15, 2020. Upon receiving this information from the CDC, PHP&R will communicate it to the LHDs via email with delivery/read verification.
2. Submit the following updates and reports to PHP&R:
 - a. Monthly updates to the COVID TP18-1802 Awardee Spend Plan (Excel spreadsheet).
 - i. These updates are to be uploaded in the COVID-19/Agreement Addendum/County Submissions/CountyName folder, located at <https://ncconnect.sharepoint.com/sites/phpr/SitePages/PCForums.aspx> at no later than thirty days after each month ends. The naming convention for these files shall be, "CountyName-MonthOfReport Spend Plan" (for example: Wake-April Spend Plan).
 - ii. This spreadsheet is available for download and it resides in the COVID-19/Agreement Addendum folder of the Preparedness Coordinator forum, located at: <https://ncconnect.sharepoint.com/sites/phpr/SitePages/PCForums.aspx>
 - b. Monthly Expenditure Monitoring Reports (EMRs) are due via email (phpr.sgm@dhhs.nc.gov) to the PHP&R Program Manager no later than thirty days after the month ends.
3. Provide all plans and documents for review by PHP&R staff when requested. Plans and other documents must be consistent with state and federal requirements and must be specific to your local public health area.

V. Performance Monitoring and Quality Assurance:

PHP&R will provide technical support to the Local Health Department to meet the required and allowable activities defined in the CDC Interim Guidance document. Templates and best practices will be provided as needed on an ongoing basis. PHP&R staff will maintain open communication with the Local Health Department and will therefore, receive and respond to all questions related to the COVID-19 Crisis Response Cooperative Agreement.

PHP&R's Subrecipient Grants Monitor or PHP&R Program Manager's designee will review reports and may schedule and conduct on-site visits with the Local Health Department to assess compliance with CDC grant and Agreement Addendum requirements, financials, and/or provide consultative assistance.

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Inadequate performance on the part of the Local Health Department directly impacts the capacity of North Carolina's ability in overall preparedness. In the event that performance is deemed inadequate or non-compliant, PHP&R reserves the right to identify the county as "high risk," which may result in a reduction or suspension of funds.

While not necessarily an indicator of inadequate performance, a Local Health Department's inability to spend allocated funds will result in an assessment and potential recall of funds for re-allocation to other local health departments.

VI. Funding Guidelines or Restrictions:

1. Requirements for pass-through entities: In compliance with 2 CFR §200.331 - Requirements for pass-through entities, the Division provides Federal Award Reporting Supplements to the Local Health Department receiving federally funded Agreement Addenda.
 - a. Definition: A Supplement discloses the required elements of a single federal award. Supplements address elements of federal funding sources only; state funding elements will not be included in the Supplement. Agreement Addenda (AAs) funded by more than one federal award will receive a disclosure Supplement for each federal award.
 - b. Frequency: Supplements will be generated as the Division receives information for federal grants. Supplements will be issued to the Local Health Department throughout the state fiscal year. For federally funded AAs, Supplements will accompany the original AA. If AAs are revised and if the revision affects federal funds, the AA Revisions will include Supplements. Supplements can also be sent to the Local Health Department even if no change is needed to the AA. In those instances, the Supplements will be sent to provide newly received federal grant information for funds already allocated in the existing AA.
2. Unallowable costs:
 - a. Research
 - b. Clinical care except as provided above in connection with Domain 4 activities.
 - c. Publicity and propaganda (lobbying). Other than for normal and recognized executive-legislative relationships, no funds may be used for:
 - i. publicity or propaganda purposes, for the preparation, distribution, or use of any material designed to support or defeat the enactment of legislation before any legislative body
 - ii. the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before any legislative body

Detailed guidance on this prohibition and additional guidance on lobbying for CDC recipients can be found under Additional Requirement 12: <https://www.cdc.gov/grants/documents/Anti-Lobbying-Restrictions-for-CDC-Grantees-July-2012.pdf>
 - d. All unallowable costs cited in CDC-RFA-TP18-1802 remain in effect, unless specifically amended in the CDC Interim Guidance document, in accordance with 45 CFR Part 75 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards.
3. PHP&R will distribute funds to the Local Health Department in amounts based on a formula developed to maximize COVID-19 prevention and mitigation actions to protect the citizens of North Carolina. Funds will be distributed through the Controller's Office based on standard DPH procedures. It is anticipated that the level of funding provided through this Agreement Addendum

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will not be enough to support all of the activities that a Local Health Department will undertake and that other resources may be necessary to meet the requirements.

4. Overlap in Projects, Budget Items, or Commitment of Effort
 - a. Funds cannot be used to supplant existing federal funds awarded by other federal sources.
 - b. Funds cannot be used to match funding on other federal awards.
5. PHP&R reserves the right to review any expenditure that is not in line with the purpose and scope of the funding source. After review of the expenditure PHP&R may reject the expenditure and then require the Local Health Department to further justify or to pay back the expense.

FY20 Activity: 619 COVID-19 Crisis Response

Supplement 1

Supplement reason: ☒ in AA+BE or AA+BE Rev -OR- ☐ -
 CFDA #: 93.354 Federal award date: 3/16/20 Is award R&D? no FAIN: NU90TP922104 Total amount of fed awd: \$ 13,820,616

CFDA name: Public Health Emergency Response: Cooperative Agreement for Emergency Response: Public Health Crisis Response		Fed award project description: North Carolina's Cooperative Agreement for Emergency Response: Public Health Crisis Response		Fed awarding agency: DHHS, Centers for Disease Control and Prevention		Federal award indirect cost rate: n/a		% %	
Subrecipient	Subrecipient DUNS	Fed funds for This Supplement	Total of All Fed Funds for This Activity	Subrecipient	Subrecipient DUNS	Fed funds for This Supplement	Total of All Fed Funds for This Activity		
Alamance	965194483	128,163	128,163	Jackson	019728518	70,554	70,554		
Albemarle	130537822	125,566	125,566	Johnston	097599104	143,714	143,714		
Alexander	030495105	67,966	67,966	Jones	095116935	54,783	54,783		
Anson	847163029	61,862	61,862	Lee	067439703	78,555	78,555		
Appalachian	780133541	95,074	95,074	Lenoir	042789748	76,669	76,669		
Beaufort	091567776	72,269	72,269	Lincoln	086869336	89,753	89,753		
Bladen	084171628	66,214	66,214	Macon	070626825	66,934	66,934		
Brunswick	091571349	114,310	114,310	Madison	831052873	60,489	60,489		
Buncombe	879203560	172,455	172,455	MTW	087204173	68,611	68,611		
Burke	883321205	92,873	92,873	Mecklenburg	074498353	560,503	560,503		
Cabarrus	143408289	148,104	148,104	Montgomery	025384603	62,956	62,956		
Caldwell	948113402	89,069	89,069	Moore	050988146	96,620	96,620		
Carteret	058735804	83,161	83,161	Nash	050425677	97,714	97,714		
Caswell	077846053	61,107	61,107	New Hanover	040029563	158,938	158,938		
Catawba	083677138	124,338	124,338	Northampton	097594477	59,671	59,671		
Chatham	131356607	84,834	84,834	Onslow	172663270	143,221	143,221		
Cherokee	130705072	63,732	63,732	Orange	139209659	118,283	118,283		
Clay	145058231	55,468	55,468	Pamlico	097600456	56,266	56,266		
Cleveland	879924850	96,503	96,503	Pender	100955413	79,161	79,161		
Columbus	040040016	76,466	76,466	Person	091563718	68,860	68,860		
Craven	091564294	98,592	98,592	Pitt	080889694	133,699	133,699		
Cumberland	123914376	205,618	205,618	Polk	079067930	60,101	60,101		
Dare	082358631	67,354	67,354	Randolph	027873132	117,585	117,585		
Davidson	077839744	128,846	128,846	Richmond	070621339	71,201	71,201		
Davie	076526651	70,158	70,158	Robeson	082367871	111,728	111,728		
Duplin	095124798	78,037	78,037	Rockingham	077847143	93,034	93,034		
Durham	088564075	195,954	195,954	Rowan	074494014	116,514	116,514		
Edgecombe	093125375	74,731	74,731	RPM	782359004	0	0		
Foothills	782359004	103,846	103,846	Sampson	825573975	80,061	80,061		
Forsyth	105316439	226,512	226,512	Scotland	091564146	66,766	66,766		
Franklin	084168632	81,902	81,902	Stanly	131060829	79,705	79,705		
Gaston	071062186	153,665	153,665	Stokes	085442705	71,798	71,798		
Graham	020952383	54,074	54,074	Surry	077821858	84,350	84,350		
Granville-Vance	063347626	99,938	99,938	Swain	146437553	56,774	56,774		
Greene	091564591	59,862	59,862	Toe River	113345201	74,267	74,267		
Guilford	071563613	300,641	300,641	Transylvania	030494215	66,471	66,471		
Hallifax	014305957	74,181	74,181	Union	079051637	159,040	159,040		
Harnett	091565986	112,466	112,466	Wake	019625961	551,988	551,988		
Haywood	070620232	79,475	79,475	Warren	030239953	59,512	59,512		
Henderson	085021470	104,813	104,813	Wayne	040036170	108,493	108,493		
Hoke	091563643	75,326	75,326	Wilkes	067439950	82,793	82,793		
Hyde	837526243	52,439	52,439	Wilson	075585695	88,439	88,439		
Iredell	074504507	133,835	133,835	Yadkin	089910624	67,871	67,871		

Federal Award Reporting Requirements for Pass-Through Agencies, 2 CFR § 200.331

DPH V3.1 5-9-19

WicGridPrint

DPH-Aid-To-Counties

For Fiscal Year: 19/20

Budgetary Estimate Number : 8

Activity 619	AA	1264 2680 CP	Proposed Total	New Total
Service Period		01/20-06/30		
Payment Period		02/20-07/31		
01 Alamance	*	1	128,163	128,163
01 Albemarle	*	1	125,566	125,566
02 Alexander	*	1	67,966	67,966
04 Anson	*	1	61,862	61,862
02 Appalachian	*	1	95,074	95,074
07 Beaufort	*	1	72,269	72,269
08 Bladen	*	1	66,214	66,214
10 Brunswick	*	1	114,310	114,310
11 Buncombe	*	1	172,455	172,455
12 Burke	*	1	92,873	92,873
13 Cabarrus	*	1	148,104	148,104
14 Caldwell	*	1	89,069	89,069
16 Carteret	*	1	83,161	83,161
17 Caswell	*	1	61,107	61,107
18 Catawba	*	1	124,338	124,338
19 Chatham	*	1	84,834	84,834
20 Cherokee	*	1	63,732	63,732
22 Clay	*	1	55,468	55,468
23 Cleveland	*	1	96,503	96,503
24 Columbus	*	1	76,466	76,466
25 Craven	*	1	98,592	98,592
26 Cumberland	*	1	205,618	205,618
28 Dare	*	1	67,354	67,354
29 Davidson	*	1	128,846	128,846
30 Davie	*	1	70,158	70,158
31 Duplin	*	1	78,037	78,037
32 Durham	*	1	195,954	195,954
33 Edgecombe	*	1	74,731	74,731
07 Foothills	*	1	103,846	103,846
34 Forsyth	*	1	226,512	226,512
35 Franklin	*	1	81,902	81,902
36 Gaston	*	1	153,665	153,665
38 Graham	*	1	54,074	54,074
03 Gran-Vance	*	1	99,938	99,938
40 Greene	*	1	59,862	59,862
41 Guilford	*	1	300,641	300,641
42 Halifax	*	1	74,181	74,181
43 Harnett	*	1	112,466	112,466
44 Haywood	*	1	79,475	79,475
45 Henderson	*	1	104,813	104,813
46 Hertford	*	1	0	0
47 Hoke	*	1	75,326	75,326
48 Hyde	*	1	52,439	52,439
49 Iredell	*	1	133,835	133,835
50 Jackson	*	1	70,554	70,554

61 Johnston	" 1	143,714	143,714	143,714
62 Jones	" 1	54,783	54,783	54,783
63 Lee	" 1	78,555	78,555	78,555
64 Lenoir	" 1	76,669	76,669	76,669
65 Lincoln	" 1	89,753	89,753	89,753
66 Macon	" 1	66,934	66,934	66,934
67 Madison	" 1	60,489	60,489	60,489
D4 M-T-W	" 1	68,611	68,611	68,611
60 Mecklenburg	" 1	580,503	580,503	580,503
62 Montgomery	" 1	62,956	62,956	62,956
63 Moore	" 1	96,620	96,620	96,620
64 Nash	" 1	94,714	94,714	94,714
65 New Hanover	" 1	158,938	158,938	158,938
66 Northampton	" 1	59,671	59,671	59,671
67 Onslow	" 1	143,221	143,221	143,221
68 Orange	" 1	118,283	118,283	118,283
69 Pamlico	" 1	56,266	56,266	56,266
71 Pender	" 1	79,161	79,161	79,161
73 Person	" 1	68,860	68,860	68,860
74 Pitt	" 1	133,699	133,699	133,699
75 Polk	" 1	60,101	60,101	60,101
76 Randolph	" 1	117,585	117,585	117,585
77 Richmond	" 1	71,201	71,201	71,201
78 Robeson	" 1	111,728	111,728	111,728
79 Rockingham	" 1	93,034	93,034	93,034
80 Rowan	" 1	116,514	116,514	116,514
D5 R-P-M	" 1	0	0	0
82 Sampson	" 1	80,061	80,061	80,061
83 Scotland	" 1	66,766	66,766	66,766
84 Stanly	" 1	79,705	79,705	79,705
85 Stokes	" 1	71,798	71,798	71,798
86 Surry	" 1	84,350	84,350	84,350
87 Swain	" 1	56,774	56,774	56,774
D6 Toe River	" 1	74,267	74,267	74,267
88 Transylvania	" 1	66,471	66,471	66,471
90 Union	" 1	159,040	159,040	159,040
92 Wake	" 1	551,988	551,988	551,988
93 Warren	" 1	59,412	59,412	59,412
96 Wayne	" 1	108,493	108,493	108,493
97 Wilkes	" 1	82,793	82,793	82,793
98 Wilson	" 1	88,439	88,439	88,439
99 Yadkin	" 1	67,871	67,871	67,871
Totals		9,123,144	9,123,144	9,123,144

Sign and Date - DPH Program Administrator <i>Wagon M...</i> 4/6/2020	Sign and Date - DPH Section Chief <i>JMK</i> 4/6/20
Sign and Date - DPH Contracts Officer <i>Shemeka...</i> 4/6/2020	Sign and Date - DPH Budget Officer <i>Patricia...</i> 04/06/2020

<https://atc.dhhs.state.nc.us/WICGridPrint.aspx>

4/4/2020

Carteret County

AS400

Budget Amendment

Fiscal Year 2019-2020

Department: Health

Date: 4/13/2020

Justification: To accept and move funds to cover employee time coded to COVID-19.

NOTE: Whole dollars only, no cents

Fund	Revenue or Expense	Description: Account Name	Account Number (County General Ledger)	Increase	Decrease
General Fund	Revenues				
	Health Center	State PH Preparedness	110.50.3513.308	83,161	
Total Increase in Revenues				<u>83,161</u>	<u>-</u>
	Expenditures				
	Health Center	Salaries	110.50.5110.12100	64,734	
	Health Center	FICA	110.50.5110.18100	4,952	
	Health Center	Retirement Contribution	110.50.5110.18200	5,858	
	Health Center	Hospitalization Insurance	110.50.5110.18300	4,380	
	Health Center	401K Plan	110.50.5110.18700	3,237	
Total Increase Expenditures				<u>83,161</u>	<u>-</u>


Approval Chairman, Board of Commissioners

Date:

8. Approval of Budget Amendment in Support of the Community College for Repairs to Joslyn Hall Roof: \$97,600

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
Assistant County Manager
Finance Department



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To: Board of Commissioners
From: Dee Meshaw, Assistant County Manager
Date: April 20, 2020
Subject: Community College Capital Budget Amendment

Attached for your consideration is a \$97,600 budget amendment appropriating funds for roof improvements. The Community College has capital funding to replace the McGee Building roof. In addition, the Community College request the funding to replace the Joslyn Hall roof. Staff recommends approving the budget amendment and reducing the Community College FY21 capital funding by the same amount. County staff and Community College staff agree with the recommendation. The Community College request and budget amendment are attached.

Carteret County
Budget Amendment
Fiscal Year 2019-2020
Department: General Fund
Date: 4/20/2020
Justification: Appropriate funding for Community College roof improvements


Fund	Description	Account Number	Increase
General Fund	Revenues Fund Balance	110.00.3990.990	97,600
	Total Increase in Revenues		97,600
	Expenditures CCC Capital	110.70.5900.69903	97,600
	Total Increase Expenditures		97,600

Approval Chairman, Board of Commissioners _____
Date: _____

9. Approval of \$82,000 Budget Amendment Releasing Otway Fire & EMS Reserve Funds for Repairs to the Building Caused by Hurricane Florence

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
Assistant County Manager
Finance Department



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deem@carteretcountync.gov
www.carteretcountync.gov

To: Board of Commissioners
From: Dee Meshaw, Assistant County Manager
Stephen Rea, Emergency Management Director
Date: April 20, 2020
Subject: Otway Fire and EMS Hurricanes Florence Budget Amendment

Attached for your consideration is an \$82,000 budget amendment appropriating and releasing Otway Fire and EMS reserve funds. Otway Fire and EMS building was damaged by Hurricane Florence, and the building repair contract is approximately \$123,000. The contractor has completed two thirds of the repairs. Otway paid the first \$41,000 contractor invoice. The second \$41,000 invoice is due. Due to FEMA's and the State's required process, Otway must upfront the expense. Because of cash flow, Otway is requesting the County release the second and final invoice payments from the County held reserve funds. The Fire and EMS reserve balance is \$212,540. The reserves will be replenished when the FEMA funding is received. Staff recommends releasing the \$82,000 to Otway Fire and EMS, approving the attached budget amendment, and replenishing the \$82,000 in reserves when FEMA funding is received.

Carteret County
Budget Amendment
Fiscal Year 2019-2020
Fund: Fire and EMS
Date: 04/20/2020

Justification: To appropriate Otway Fire and EMS reserve funds for building repairs until FEMA reimburses

Fund	Description	Account Number	Increase
County Capital Fund	Revenues		
	Appr. Fund Balance: Otway Fire Res	280.10.3990.990	41,000
	Appr. Fund Balance: Otway EMS Res	270.10.3990.990	41,000
	Total Increase in Revenues		82,000
	Expenditures		
	Otway Fire Reserves	280.10.4390.69960	41,000
	Otway EMS Reserves	270.10.4390.69920	41,000
	Total Increase in Expenditures		82,000

Chairman Board of Commissioners _____

Date: _____

V. PUBLIC COMMENT

County Manager Tommy Burns shared that there were no public comments submitted.

VI. UPDATE FROM HEALTH DEPARTMENT

Ms. Stephanie Cannon, Health Director, provided an update related to COVID-19 and shared there were 24 confirmed cases in Carteret County. Ms. Cannon stated that they know this does not represent the true number of cases and acknowledged the nationwide testing shortage. Ms. Cannon shared this has been something emphasized from the onset and testing has been a challenge because of the limited supplies. She stated that while they are limited on what data they are able to share due to privacy concerns, they have been working with elected officials, municipalities, and local businesses, and have helped to inform their decision making during this outbreak.

Going forward, North Carolina officials are looking at three areas to help drive decisions concerning relaxing restrictions. One is testing; two is tracing and three is trends. Ms. Cannon described what the three areas look like. Right now, all of the medical providers, including the Health Department, follow State guidance related to testing. As of today, this has changed, medical providers can consider testing for any patient where COVID-19 is suspected. Testing criteria has been very strict during this pandemic for many reasons, including a shortage of testing supplies and PPE (Personal Protective Equipment). The supply chain issues for the testing supplies and the PPE is not anything unique to Carteret County. It is a widespread issue affecting the entire United States. Persons experiencing mild illness compatible with COVID-19 are encouraged to call their healthcare provider to determine if they need to be seen or tested. Any clinician who suspects that a person may have COVID-19 are now able to order that testing. However, if you go to the State lab, you have to comply with their testing criteria which is very strict. The State lab will accept specimens from those who have symptoms representative of COVID-19 and they meet one of five criteria: persons who are hospitalized, persons who

are healthcare workers and first responders, persons who have lived in or had regular contact with high-risk settings such as the jail or long-term care facility, persons who are at high-risk for severe illness and for whom a clinician has determined that a positive test result might inform the clinical management; and one that was added today, that you can test post-mortem specimens for patients that were not COVID-19 positive before their death, but their physician or the medical examiner thinks that might have played a role in their death. If you go through a private lab such as LabCorp, you can test anyone who has those symptoms. There's a lot of focus on doing antibody testing or rapid tests. We've reached out to the State about this; the State has some real concerns about the antibody testing at this time because they're not sure if the tests are reliable enough to give accurate results. On top of that, we don't know if the presence of antibodies in someone's blood confirms immunity.

The tracing piece of it is once we get confirmed cases in our County, and this has been happening since the very beginning, we do what we call contact tracing. Once we get that confirmed case, we call them and ask, *"Where were you during this time period?"* We go back two days prior to their symptoms and ask where they have been, who they have been around, and we determine who their close contacts were. Close contact is defined as six feet or less for more than ten minutes. This is a tried and true public health practice that we've been using for years when it comes to disease outbreaks. In order to prepare for a more robust testing strategy across the State, we've identified ten plus people in our department that we can get trained to do this contact tracing. The testing and the tracing go hand in hand. You can't do the contact tracing without the testing.

Thirdly, the State is looking at trends. They're not looking at percentages; if we get below this percentage, then this is the trigger for taking this action. They are looking at – are we moving in the right direction; are we seeing fewer infections; are we seeing fewer people going to the hospital; are we seeing fewer deaths? That is what they're looking at – are those figures trending down? In Carteret County and North Carolina, until we do robust testing, it's going to be very difficult to determine if the infection rate is going down in Carteret County or North Carolina – we don't have the testing data. However, we do have some metrics that the COVID-19 task force in Carteret County are using; we are reviewing them daily to determine where we are in the County. We are looking at whether our EMS calls are going up, going down, or staying flat? We're also looking at the hospital census; is it going up; is it going down; is it staying flat. We are looking at ICU beds and ventilators to determine if we have enough. These are all measures we are looking at in lieu of having the confirmed cases or really robust data related to testing and confirmed cases. It would be nice to have that big overall picture of the confirmed cases trending down, but at this point with twenty-four confirmed identified cases, we know there are more. We just don't have the data to back that up.

In closing, until we get a vaccine, robust testing, or contact tracing, some form of social distancing will be needed to keep this disease outbreak under control. Ms. Cannon responded to questions from Commissioners.

Commissioner Farrington inquired about the County's status on PPE and supplies. Ms. Cannon replied that it was still very difficult to get PPE through the normal supply chain, and shared that Emergency Services Director Stephen Rea and his group have been the logistic leads on getting those supplies for first responders and the hospital and have done a great job. Ms. Cannon shared that the Health Department fit-tests the nurses on N-95 masks to be sure there is a good seal and make sure those particles aren't getting around that seal. We are running very low on those and we are being very conservative in when we use those masks. If they are not available, we'll have to use surgical masks which do not provide quite as much protection and doesn't filter as much as an N-95 mask.

Commissioner Cavanaugh asked regarding the antibody testing; who is going to be doing that – do we get supplies from the Feds, or is the State going to do that, or will we do it locally. Ms. Cannon replied that the State is not impressed with the reliability of those tests, and shared that she has read several articles that share some of the same concerns of those we are hearing from the State about the reliability issues. Going forward, as we refine that technology and really get into the weeds more, she thinks we will see a tool that can be used to determine if somebody has been exposed to that virus and determine if they have the antibodies built up. The problem with the antibody tests at this point in time and is unknown, is that the State and the Federal Government does not know if you have antibodies for this particular virus confirms immunity. That adds a little confusion and makes it more complex. In a call with the State recently, they are looking at maybe a hybrid mix of the traditional testing that we are already doing and the antibody testing; they have not shared their strategy at this point.

Commissioner Cavanaugh inquired about the chain of information. Do you take your marching orders straight from the CDC or from the State Health Department and who has precedence? Ms. Cannon shared that the State is the one that provides the medical guidance to us on a day-to-day basis and during outbreaks. They obtain their information from the CDC and most of the time, they are in lock-step with the CDC, sometimes they will differ slightly, but we follow the State's guidance.

Commissioner Mansfield asked about the date of the first infection. Ms. Cannon replied March 20th. Commissioner Mansfield stated it has been a month and depending on how you count the numbers, we've had 24 or 25 people infected in 30 days and what's the most people we have had infected at one period of time? Ms. Cannon clarified – how many active cases have we had at one time? Ms. Cannon detailed how a case is reclassified from active to recovered. They have to meet the State's isolation guidance and they have to answer yes to three questions: has it been at least seven days since your symptoms began; have you had at least 72 hours without the use of fever-reducing medication, and have your symptoms improved. You have to answer yes to all three. It would look different for people with mild cases, or with some folks, it could be ten or 14 days; it depends on how their body is responding. Active and recovered cases are very fluid and it changes moment by moment. Commissioner Mansfield stated that the most that has been infected at any one given time is seven. Ms. Cannon stated that she does not have that information in front of her. Commissioner Mansfield said he wanted that

information out there for the public – and that there were about sixteen pending cases. Commissioner Mansfield stated that as stated, we have been monitoring the hospital situation and the occupancy rate at the hospital is over half of what it normally is in an effort to have capacity in case we were to have an outbreak and we need those beds, is that correct? Ms. Cannon stated that we have been looking at the hospital census every day, and have looked at the number of folks in the ICU and the number on ventilators. Based on the data Ms. Cannon has heard on the daily conference calls, we are in pretty decent shape as far as the hospital and the EMS calls go at this time. Commissioner Mansfield asked if she knew of any case where we had a shortage of ventilators for anyone that might have needed one; Ms. Cannon confirmed that she has not heard of such a need. Commissioner Mansfield stated that he wanted that information stated for the public and let them know that we have been monitoring the information. Commissioner Mansfield stated that from what he understands, the mortality rate throughout the world is probably somewhere between 0.5-2.5%. Ms. Cannon confirmed that is about what she has heard, but she is also hearing that there could be up to 25% of the people who are asymptomatic and are appearing healthy.

Commissioner Mansfield confirmed that there was no vaccine or cure at this current time. Ms. Cannon explained that testing has been prioritized for those that are severely ill, because most normal healthy people can recover at home. Commissioner Mansfield asked what more testing will produce, other than more data. Ms. Cannon stated it gives you a better picture of where you are in the outbreak – are we in the acceleration phase, are we at the peak, or are we at the deceleration phase; it would provide a big picture of where we are with this particular outbreak.

Commissioner Mansfield asked about the supply chain with PPE; really, there is no difference in the supply chain with what we are lacking in the hospitals and what we are lacking in our own houses with toilet paper and paper towels. Ms. Cannon responded that the traditional measures that we would use to get our N95 masks, we cannot get them through those traditional chains. Commissioner Mansfield stated that the point is that it is about the amount of people that are over-buying. Ms. Cannon confirmed that it is definitely a demand issue in that the providers want that higher-level of mask to give them the most protection.

Commissioner Robinson asked about contact tracing; if someone is exposed in another State or County and they are determined to be positive, what is turnaround time or what is in place to share that contact tracing to another area. Ms. Cannon stated that they have had that happen, where there were individuals that had contact with a confirmed case in another County. If it happens in North Carolina, it is very easy for us to pick up the phone and call the health department and let them know that we have a close contact that lives in your particular area and we need you to follow-up; those lines of communication are open. We work with everyone on a day-to-day basis. The other Counties have been doing that for us as well. Ms. Cannon shared that they only share information on lab-confirmed cases. Commissioner Robinson asked if that relationship existed between the various States as well. She stated that if it is another State, they pass the information up

to that State and let them handle it so the State can reach out to that particular health department.

Commissioner Wheatly stated that he had spoken with Ms. Cannon earlier in the day and appreciated her taking the time to answer his questions. Commissioner Wheatly asked if all of the doctors' offices are now able to do testing. Ms. Cannon said some doctors may not have the PPE to do testing, some may not have ever done specimen collection before, but they do know that there are a good amount of medical providers in the community that have been doing testing for their patients.

Commissioner Farrington asked if we had unlimited testing supplies, what would that look like; what would you do? Ms. Cannon discussed a potential partnership between medical providers who may not have the PPE or capacity to do the testing, and a partnership with the health department, the hospital and others in the community coming together to do a testing site – which would require a doctor's order.

Commissioner Cavanaugh discussed contact tracing and confirmed positives, and shared that as of this morning, we had 436 total tested and 24 of those were confirmed positive which is a 5.5% positive rate based on the number of people tested. Commissioner Cavanaugh asked if those tested were symptomatic or were any tests done as a result of contact tracing. Ms. Cannon reiterated that our State does not recommend testing for those that are asymptomatic, but when those supplies loosen up and we have the ability to do more tests, she would not be surprised to see some of the regulations loosen up as to who they can test. Commissioner Cavanaugh asked about a hypothetical situation in which a wife tests positive, is the husband told to remain in quarantine for 14 days or is he tested? Ms. Cannon replied he would have to be symptomatic to be tested; if that person were in close contact, they would be given a quarantine order and be told certain restrictions of what they could do during that time period. Following a general discussion around whether those who are asymptomatic could be tested, Commissioner Mansfield confirmed with Ms. Cannon that those asymptomatic can go to private labs – such as LabCorp – to get tested. Ms. Cannon stated that is why they are encouraging people if they become symptomatic, to call their health care provider; let them know if there are pre-existing conditions; their provider – under the new guidance that came out today – it basically states that if they suspect COVID-19, then they can test, but if going through the State lab, you have to go through their strict testing criteria.

Commissioner Robinson asked about those that tested positive in Carteret County; have you been able to determine that they came in contact with someone who had already tested positive or did they pick it up in the community. Ms. Cannon replied that initially, they had a lot of travel-related cases. As it became more widespread in the community, they started to see that they couldn't piece together any connection. Ms. Cannon shared that there have been a couple of instances where there have been some linkages as to other confirmed cases. For the most part, they cannot determine the source of where that person may have picked up the virus.

Chairman Smith thanked Ms. Cannon; asked that she pass along to her staff his thanks for doing a great job.

VII. UPDATE: SOUTH RIVER EMS

Mr. Stephen Rea, Emergency Services Director, apologized for not being at last month's meeting. Mr. Rea shared that South River EMS, last November, gave us a letter stating that they no longer wanted to continue with transport services for EMS in the South River area. Mr. Rea stated that he provided Commissioners with two options of the County doing the service for us; one was to remove the medic from Davis and the other was to leave the medic in place. The least expensive of those would be to remove the medic from Davis and put them in South River; that was at a budget total of \$393,130 per year. The other option provided was for Beaufort EMS to continue to contract with South River to provide EMS and Beaufort provided us with a budget of \$218,356. In the meeting where I provided the two options for the County to do it, I spoke of the price just for the building for Beaufort to do it; that was not having a budget from Beaufort EMS and what they were able to do. South River Fire has stated that they have a proposed budget into the Fire & EMS Commission for this year for a five-cent fire tax in South River. That five-cent fire tax is just to provide fire services for the South River area; they reduced their normal budget by one cent for coming off EMS. Beaufort EMS is able to provide EMS service in the South River area for \$218,356 annually. What is needed from that, would be a special tax from South River. There is going to be a need for a special tax in South River and it is necessary for the Commissioners to decide if it is actually needed in order to fund EMS in South River. Billing revenues on an average of \$450 per call, with an average of 20 calls per year, you are billing at about \$9,000 a year; however, if you only collect about 75% of that, that is a good number. With a budget in the \$200,000 range and billing only in the \$10,000 range, you still have a huge shortfall to provide EMS service in South River. Mr. Rea stated that one-cent of tax in South River, gets you approximately \$15,000.

Commissioner Comer stated that he was having trouble understanding him through the microphone, and asked if you contract with Beaufort, can you break down the numbers and the shortfall again. Mr. Rea stated that the numbers for Beaufort are \$218,000 which is mainly personnel cost for them in order to provide paramedic coverage in the South River District twenty-four hours a day, seven days a week at the station. The County would have to upgrade the building at South River and that is approximately \$75,000. For the first year, the total would be \$293,356 with \$218,000 of it going to Beaufort to run EMS.

Commissioner Comer stated that a special EMS tax would raise \$15,000 and confirmed that statutorily you can go up to fifteen cents. Mr. Rea confirmed that was correct; it was fifteen cents on a special tax, but Commissioners would have to vote on it and it would require Commissioners to decide on four factors in order to put it to a public hearing next month. Those are, (1) that it is a demonstratable need for providing one or more of the services in the district; (2) that it is impossible or impractical to provide the services on a County-wide basis; (3) that it is economically feasible to provide the proposed services in

the district without unreasonable or burdensome annual tax levies, and (4) that there is a demonstrable demand for the proposed services by persons residing in the proposed district.

Commissioner Comer asked Commissioner Robinson about South River contracting with Beaufort as that is his district; Commissioner Robinson stated that the community was aware that they were going to have to establish another tax district to generate revenues to provide the services. For the most part, they are all aware that additional taxes would be levied to provide that service.

Motion: Commissioner Robinson made a motion to have a public hearing regarding a special tax for South River; seconded by Commissioner Mansfield. **Motion passed unanimously.**

Mr. Rea stated that he would provide the necessary documents to Ms. Hammer to proceed. Mr. Rea stated that he feels we also may need a motion should we need to do a contract with Beaufort to start that process. Commissioner Comer stated that he did not have a problem, but wanted to confer with Commissioner Robinson and the County Attorney. Mr. Rea stated that we could do it after the hearing, but he felt that we need to give some direction to Beaufort EMS to start working towards what they need to look at as far as the next budget year; they are going to have to hire personnel in order to run the service there and EMS personnel is difficult to come by. Commissioner Mansfield stated that he did think that they needed a motion; Mr. Rea has their interest to go that direction, but wanted to be sure that County Attorney Rob Wheatly is involved in the process. Mr. Rea confirmed that would be done.

COUNTY OF CARTERET
DEPARTMENT OF EMERGENCY SERVICES

Stephen Rea
Emergency Services Director



Office 252-222-5841
Mobile 252-241-1630
stephen.rea@carteretcountync.gov

DATE: Monday April 20, 2020
TO: Board Commissioners
FROM: Stephen Rea, Emergency Services Director
SUBJECT: South River-Merrimon EMS

At the November 18, 2019 Board of Commissioners meeting, I presented to you that South River-Merrimon Fire and EMS decided that they would no longer provide EMS coverage for the South River-Merrimon EMS district. During that presentation, I provided three solutions to providing service to the district they are as follows:

1. Remove the County Medic at Davis and hire three (3) EMTs.
2. Continue with the County Medic at Davis. Hire three (3) Paramedics and three (3) EMTs.
3. Contract with Beaufort EMS.

Each of these are viable options with pros and cons as stated during my presentation.

At this time, my recommendation to the Board of Commissioners would be to contract with Beaufort EMS as this is the most economical means. Beaufort EMS has provided a budget of \$218,356 to provide EMS to the South River District. Carteret County EMS can provide EMS to the South River District for \$393,130 per year. With both options, Carteret County will need to spend \$75,000 to renovate the South River Fire/EMS station for 24-hour personnel. Along with this recommendation of contracting with Beaufort EMS, there needs to be a Special Tax District identified for South River EMS district.

PERSONNEL COST WITHOUT REMOVAL

Title	Hourly Rate	Annual Salary	Scheduled Overtime	FICA	NC Retirement	401K	Health Insurance	Total
EMT Basic	\$14.18	\$29,496.32	\$26,800.00	\$4,306.67	\$5,083.56	\$2,814.82	\$7,465.00	\$75,966.36
Paramedic	\$15.03	\$31,266.09	\$28,406.70	\$4,564.97	\$5,388.45	\$2,983.64	\$7,465.00	\$80,074.85
Total EMT Basic FT (3)								\$227,899.09
Total Paramedic FT (3)								\$240,224.55
EMT Basic PT	\$14.18							\$14,038.20
Paramedic PT	\$16.00							\$15,840.00
Total EMT Basic PT (3)								\$70,191.00
Total Paramedic PT (3)								\$47,520.00
Total EMT Basic Salary Budget								\$298,090.09
Total Paramedic Salary Budget								\$287,744.55
Total Increase to Budget for Personnel								\$585,834.64

PERSONNEL COST WITH REMOVAL

Title	Hourly Rate	Annual Salary	Scheduled Overtime	FICA	NC Retirement	401K	Health Insurance	Total
EMT Basic	\$14.18	\$29,496.32	\$26,800.00	\$4,306.67	\$5,083.56	\$2,814.82	\$7,465.00	\$75,966.36
Total EMT Basic FT (3)								\$227,899.09
EMT Basic PT	\$14.18							\$14,038.20
Paramedic PT	\$16.00							\$15,840.00
Total EMT Basic PT (5)								\$70,191.00
Total Paramedic PT (3)								\$47,520.00
Total EMT Basic Salary Budget								\$345,610.09
Total Paramedic Salary Budget								\$47,520.00
Total Increase to Budget for Personnel								\$393,130.09

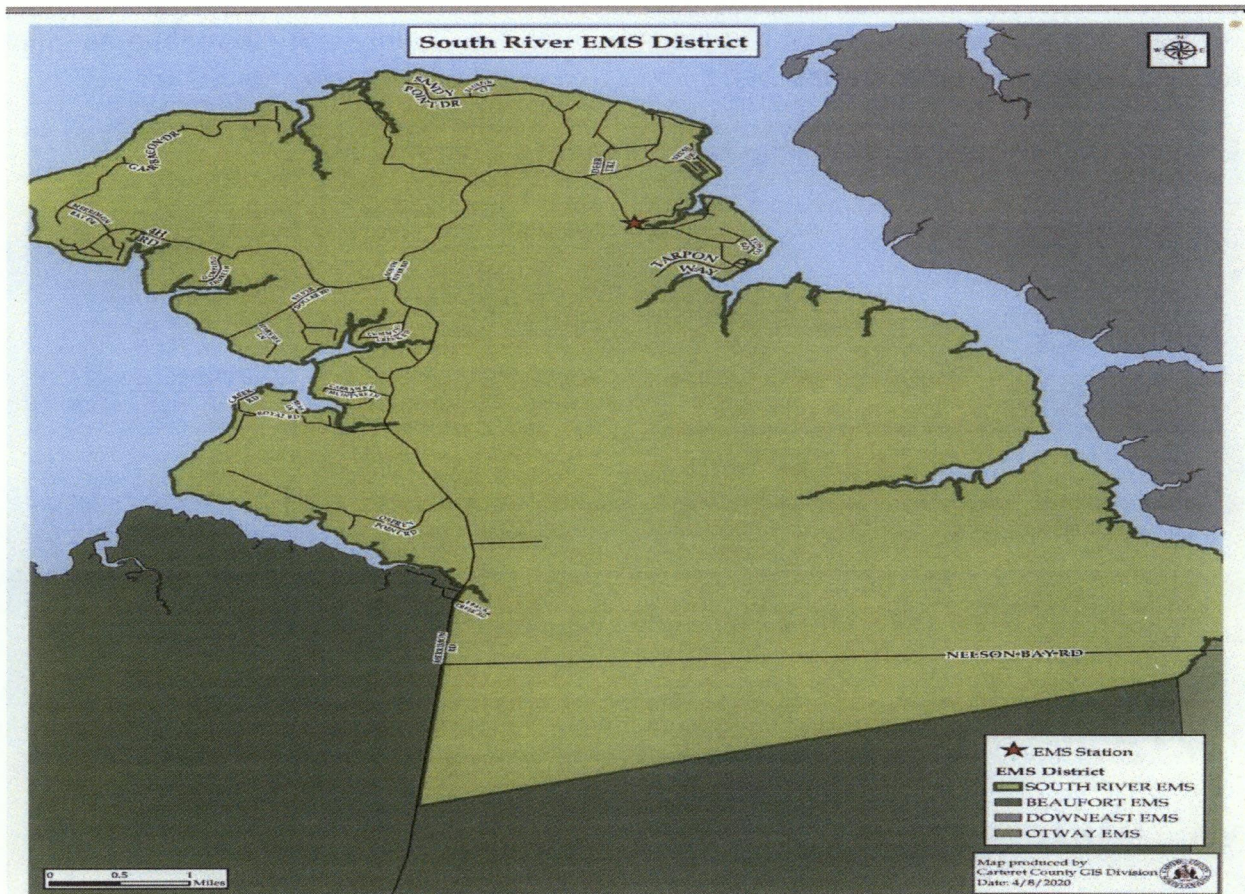
EQUIPMENT COSTS

Equipment	Cost
Monitor	\$30,000.00
IV Supplies	\$400.00
Airway Supplies	\$2,500.00
Cpap	\$200.00
ACS	\$25.00
EtCo2 Devices	\$100.00
Medications	\$1,800.00
Misc. Supplies	\$400.00
Total	\$35,425.00

INCREASE WITHOUT REMOVAL

Personnel	\$585,834.64
Building	\$75,000.00
Equipment	\$35,425.00
Total	\$696,259.64

INCREASE WITH REMOVAL	
Personnel	\$393,130.09
Building	\$75,000.00
Equipment	\$0.00
Total	\$468,130.09



VIIa. UPSET BID OFFER *(added as amended)*

County Manager Tommy Burns reported that back in 2015, the County acquired two lots of property in the Sea Gate subdivision – Lots #30 and #31 as the result of a property tax foreclosure sale. The County had approximately \$6,500 invested in that tax foreclosure; the property has been up for bids since December. The last bid that was received was \$3,200 and recommended that the Commissioners reject those bids and that they place the property back out to recoup as much of the cost as possible for the County. Also, it would provide greater accessibility for those that want to bid on the property since there has been some issue with people being able to get in and out of Beaufort the past few weeks to the Courthouse. Mr. Burns reiterated that his recommendation would be to reject the bid and put it back out at a later date.

Motion: Commissioner Comer stated he concurs with Mr. Burns and made a motion to reject the bid received for the Sea Gate property and put it back out at a later date when it is little more conducive for people to be interested; seconded by Commissioner Cavanaugh.

Commissioner Mansfield stated he wants to be sure that we are doing this due to lack of access to the Courthouse during the upset bid period with the restrictions getting in and out of Beaufort and to be fair to those interested in the property. Mr. Burns stated that it is part of it; the other part is that it is incumbent on the County to try to recoup as much as the taxpayers' cost as we can.

Chairman Smith called the motion. **Motion passed unanimously.**

Board of Commissioners
 Bill Smith, Chair
 Robin Comer, Vice Chair
 Bob Cavanaugh
 Jimmy Farrington
 Mark Mansfield
 Jonathan Robinson
 Ed Wheatly



County Manager
 Tommy R. Burns
Clerk to the Board
 Rachel B. Hammer

MEMORANDUM

TO: Board of Commissioners
FROM: Tommy Burns, County Manager *Tommy R. Burns*
SUBJECT: Offer to Purchase County Owned Property
DATE: April 20, 2020

An upset offer of \$3,200 has been submitted by Ms. Sandra Elledge for the purchase of certain property owned by Carteret County, more particularly described as follows: Tax Parcel #6490.01.06.0491000, Land/151 Country Club Lane, Lot 30 and 31, Block Y, Section 1, Sea Gate Subdivision, Newport, N.C.

Per N.C.G.S. 160A-269, an upset bid publication notice was published, and no upset bids were received within the ten days of initial publication of said notice.

Commissioners may accept or reject the current offer.

VIII. MANAGER'S REPORT

Mr. Burns stated that the County staff continues to work on the upcoming budget process. Given some of the revenue restraints that the latest economic forecast has placed upon us, we have had to go back and rework certain aspects of the budget. We are continuing to do that and evaluate each of those revenue streams as well as the effect that has on our expenses. As far as staffing, the County has stayed open for business during this entire time and part of that is because we were legally mandated to provide certain services. The Courthouse has been open in a limited capacity; the court system is still having some court cases heard though case numbers are greatly reduced. Mr. Burns shared that they had staggered some staffing schedules and anticipates opening those back up to normal working schedules very soon. One thing worth mentioning is that it has almost been impossible to police all of the information and lack of information that has been shared through the County's means and other websites. It goes back to what we said initially before this all began – it is incumbent upon all of us to contact reliable sources of data. Someone was saying the other day that not all of the cases were being reported to the Health Department - it is required by law that those cases have to be reported to

the Health Department and the Health Department in turn has been reporting those publicly to the extent that they are allowed to do so. The guidance that we have been given from the State and the CDC changes as much as the wind blows in Beaufort, and the County has tried to keep up with all of those changes. One thing I have tried to impress upon our staff is that as leaders and public servants, there's a certain aspect of fortitude that we have to show in our communities and that fortitude means that we've got to be a presence in this and that we have to show folks and put our cards on the table which we have done. We have made some tough decisions from the County level and we will continue to do that. I think the worst thing that a professional manager or a professional staff member can do is create fear and panic within their own organizations and unfortunately, some of that has gone on. We have tried to stay above that and we tried to do that with great intestinal fortitude; it takes guts to work during this time. A lot of our staff has worked seven days straight – we took a little bit of time off for Easter Sunday. They have been hard at it; they are all tired, but they've persevered. There's no playbook for something like this; there is no way to say we should have done this or we could have done that. Unlike a hurricane that comes and goes and we clean up afterwards and put our lives back together, this has certainly been nothing like that. Mr. Burns shared that he is proud of what we've done, the decisions that we've made, and the ones that we are going to make in the coming weeks about restarting our economy both at a County and State level and National level with keeping in mind the many things that have to get done to get through this process and this virus within our communities. He is proud of the job his team has done; they've certainly not had a lot of praise given to them in the last few weeks, more criticism than praise. I have been glad to be a part of this team and to lead through this time and I will continue to do so with fortitude and a concern for our overall community and with a concern for the individuals on our staff that are working to do the very best they can every day in our community.

Commissioner Comer stated that the staff has done a great job and appreciates the time that people have put in. Commissioner Comer shared that it does not come with a playbook and recommended to take what they have done, learn, make some notes, so we will be better prepared if we run across this again.

Commissioner Cavanaugh echoed the County Manager's comments about the County staff; they have done a superlative job. He stated that he thinks that the Commissioners have made timely decisions and he wants to commend all the citizens of Carteret County for taking the Resolution seriously. Commissioner Cavanaugh shared that it dawned on him yesterday that there are a lot of people that go to Alcoholics Anonymous, Narcotics Anonymous, and Al-Anon; these folks need to have their group meetings in order to maintain their sobriety and their sanity, and feels that is something that should be addressed soon.

Commissioners Farrington stated that he echoed everything said and commends the staff for what they have done.

Commissioner Mansfield thanked County Manager Tommy Burns for all that he has done; he has been available to them and they appreciate the communication, and all the

conference calls that he has participated in, and also thanked Mr. Burns for communicating to the managers of the local municipalities.

Commissioner Robinson commended all County staff on the job they're doing and stated that he certainly appreciates it.

IX. APPOINTMENTS

Juvenile Crime Prevention Council ("JCPC")

Commissioner Mansfield nominated Mr. Christopher Yeomans, nomination carried.

X. COMMISSIONERS' COMMENTS

Commissioner Wheatly commented that he couldn't have asked for a better group of people to be any better; they are eager to help and explain the situation; they have given good answers and have answered all of his questions. Commissioner Wheatly thanked and recognized the staff present. Commissioner Wheatly stated that he thinks the County's peak number of cases was eight, and only for a day or so before it went down to seven. He thanked staff again; it's been a tough time on the staff to get information out to everybody. Some people on the outside are a lot easier to work with than others. Commissioner Wheatly stated that he wanted to thank Mayor Newton and John Day (Beaufort Town Manager) for speaking with him and working with him in removing the street barriers and open up the traffic and allow the businesses on the east side of Beaufort to benefit from that traffic. Commissioner Wheatly stated that he also wants to encourage, without damaging or causing any danger to anyone from the virus, he wants to encourage the opening of businesses and trying to get things as close to normal as we can to try to salvage our economy and to salvage the small businesses which we definitely need and are the backbone of our County economy. Commissioner Wheatly commented that today, crude oil went down in price to -\$1.43 per barrel; that is a big deal; it is not due to COVID-19 as much as it is over-production of oil attributed by certain countries producing more than what the agreement was and they have flooded the market. It will take time for the market to straighten itself out; it could not have come at a worse time. We need to start bringing our things back on line as we can; we need to be careful. Commissioner Wheatly commented that elderly people, sick people, people with pre-existing conditions that feel threatened or could be possibly harmed by exposing themselves, if they would just stay home and stay out of circulation and let the people that can, able and willing to go back to work and get our economy moving. Commissioner Wheatly stated that he understands there has to be middle ground found so that people will not be put out of business. He stated that he knows that lives are more important than business, but there is a fine line that we need to find and operate from and would encourage that more than anything. Commissioner Wheatly spoke about Mr. Stephen Hardy, a friend who passed away a few days ago from COVID-19, and his mother and father who are very sick also. Commissioner Wheatly sent his regards to that family and thanked Chairman Smith.

Commissioner Robinson thought there was an element of optimism that exists now due to some of the measures that have been taken by the State and locally. Commissioner

Robinson thanked the first responders and stated that equally important is the way the community has responded and complied with social distancing. Commissioner Robinson encouraged an incremental approach and emphasized the importance to maintain social distancing, not to get complacent.

Commissioner Mansfield commented that we are living through some pretty historic times; almost 18 months to two years ago, we went through Hurricane Florence which was the hurricane of our lifetime. It is easy to armchair quarterback, and I read a lot of social media and see a lot of armchair quarterbacks and appreciate all the help. We are doing the best we can under the conditions we are in; I do not feel like that there is a right or wrong, but in some situations, you have to make the best choice that you have at the time. Commissioner Mansfield urged everyone to be respectful to one another and mindful and not instill fear or panic. He thanked the citizens of the County for their understanding and trust for us to lead you in this fight of this invisible enemy. Commissioner Mansfield thanked the great employees that continue to work as essential employees; he also thanked all the other essential employees who are out there every day putting their life on the line to serve our community – the grocery store workers, the hospital workers, fire fighters, the EMTs, police officers, utility workers, and all the others. He thanked the Board for all the time they've put into staying and fighting this epidemic and remaining steadfast, methodical, strong, and not panicking in the eyes of danger, and not spreading fear to our community. Commissioner Mansfield stated that he has read all of the emails that have come in – whether we should do more or those that thought we should do less; I want to remind you that we are not defeated by this enemy yet – we will not be cowards and hide. We will fight. We will open this country back in the manner that we closed it – slow, methodical, measured, and we still continue to monitor the numbers and situations to not be overrun in the healthcare industry and our hospitals and our doctors' offices. As we open back up, it will be imperative to follow the guidelines of social distancing and we may need to restrict the amount of people that go into certain businesses as we open back up these businesses to our County, our State and our Country. There are certain areas that may be able to open up faster, but it is imperative that you follow these guidelines to protect the people around you and to be respectful of social distancing; be patient and be kind. It's important as we open up these places partially that we eradicate this virus; the medically fragile and those over 65 should stay in place, stay safe and interact with as few people as possible until we have this virus on the run. I want God to bless the citizens of this County, this State, and this Country, and the United States of America as we are Carteret Strong, I want to remind you that we are united; as united, we are strong and divided, we are weak. Amen. God Bless.

Commissioner Farrington noted that Commissioners have touched on important subjects, but he wanted to thank those in this County that have stepped up and made some hard decisions – that popular or unpopular, they had to be made. Commissioner Farrington shared that he commends the Mayors, Commissioners, and Town Managers in this County that made those decisions. Commissioner Farrington shared that he has been going through the good emails and the bad emails. All the emails are important. I want to leave tonight off with some hope. We need hope. This County is the best place on earth and I want to make sure that we make very smart decisions, but I want to make

sure that we provide some hope for the citizens of this County, for the business owners of this County, for the second home owners in this County, for the tourists that enjoy this County, and anybody that comes to Carteret County. I want to make sure that they get the whole entire picture and after hearing from Ms. Cannon, there are several different ways that we are going to have to look at those different things that we're going to have to go through. Commissioner Farrington shared that he's sick of listening to the talking heads on TV and has tried to focus on the two specialists that know the most and that we cut the curve. Commissioner Farrington shared that he does things by barometer, and his barometer for the twenty-four employees that he has in his business that have been fortunate to work throughout this entire process – not one of them has wanted to go home. I want to start spreading hope; when the times comes and we can feel confident to do that, I want to peel some things back. Commissioner Farrington commended all the County employees and all of the people making these decisions. You have done an excellent job; it is going to take a long time, but let's look at some hope.

Commissioner Cavanaugh reiterated his praise for the citizens of Carteret County for abiding by the guidance that we have put out; reasonable guidance on how to move forward. God Bless to all.

Commissioner Comer reflected that this started out with a mandate on what the citizenry should do. Social distancing was important, basically stay in the house with sort of a strong shut down of business economy. I had an uneasy feeling about it because I felt like we were burning the village down and wasn't sure in the end that if the village was burnt down, where you could go from there. Things have been tough on folks and it's going to be tough for a while. We've got a few more days until the end of April which was kind of the first date set to start relaxing and opening things up. We have come through the phase of being mandated what to do; there should not be a citizen in the world right now that has access to information that does not know the social conformities they need to put in place for themselves to protect themselves. There are a lot of social media comments; they are all over the place – some do not want to leave their house and then some want to open everything back up. I think we all know that there needs to be some kind of blended version of that. As things relax, we have enough information that it is upon yourself to look after yourself. If you know you are in that at-risk sector, you know that underlying conditions are not good, it's incumbent upon yourself to protect yourself. You know what to avoid and what to stay away from. In the beginning, we did not know who, what, when, or where; we know where the hot spots are now. We know a little more about how it acts, tracks and reacts and how people are reacting to it. When we start relaxing, we will have a better wealth of knowledge than we had when we started. My opinion is, I'm ready to get back to normal as soon as possible; that is a generalized statement, whatever that soon as possible is. Commissioner Comer stated that the general public as a rule is very intelligent; we have to know what we're dealing with so when we start relaxing and things go back, we can be respectful of one another. Protect yourself if you think you are one of those that needs to be protected, whatever that takes. God Bless everyone and I'm glad it is not as bad as first predicted. We knew we could not save all lives; I think the goal was to minimize our impact and I think we have done a great job with that. God Bless all and let's hope for some better days.


Chairman Smith says he doesn't have much to say because it has been covered. Chairman Smith asked that Mr. Burns pass along to all the staff and those that have been working on this, his heartfelt thanks for a job well done. We are going to get through this because we are Carteret Strong.

XI. ADJOURNMENT

Motion: Commissioner Cavanaugh made a motion to adjourn; seconded by Commissioner Robinson; **motion carried unanimously.**



Bill Smith, Chairman



Rachel Hammer, Clerk